

# Silverstone Neighbourhood Plan Working Party

## Minutes of the Working Party

Date of Meeting: 17th July, 2017

Venue: Church Rooms

Name	Ini- tials	Present - <b>P</b> Apologies - <b>A</b> Absent - <b>AB</b>	Name	Ini- tials	Present - <b>P</b> Apologies - <b>A</b> Absent - <b>AB</b>
Nick Ashby	NA	<b>P</b>	Phil Dunne	PD	<b>A</b>
Chris Bird	CB	<b>A</b>	Noel Hopper	NH	<b>P</b>
Simon Bown	SB	<b>A</b>	James Laband	JL	<b>P</b>
Robert Brightman	RPB	<b>P</b>	Carol Mason	CM	<b>P</b>
Charles Challinger	CC	<b>A</b>	Carol Tosh	CLT	<b>P</b>

Chair	Clerk	Quorum - one third of total membership(ie 4)
Robert Brightman	Noel Hopper	Quorate - 6

Item	Comments	ACTION by
<b>1</b>	<b>Welcome and apologies for absence</b>	
	Received and accepted as noted above. The WP also noted, with regret, the resignation of Mary Jane Branch for personal reasons. There were no members of the public present.	
<b>2</b>	<b>Declarations of Interest</b>	
	RPB completed his Declaration of Interest form and it was now with the Parish Clerk. CB has still to complete D of I form in Dropbox or print off, complete and return before the next meeting.	<b>CB</b>
<b>3</b>	<b>Secretary/Clerk</b>	

Item	Comments	ACTION by
	Noel Hopper agreed to take the notes of the meeting and CLT would add them to the minute format.	NH/CLT
4	<b>Minutes of previous meeting and Matters Arising</b>	
	<p>There were no minutes to accept as the previous meeting had been a training/information session with our consultant, Michael Wellock of Kirkwells. It had been advised to the Parish Council that they were welcome to attend but there was no further representation.</p> <p>It was agreed by all thatches meeting with MW was very informative and successful and misconceptions had been cleared up.</p>	
5	<b>Collective Ambitions for the NP</b>	
	<p>CLT lead the group in a SWOT Analysis - Strengths, Weaknesses, Opportunities and Threats to our Parish. CM agreed to create the respective pages in Dropbox so that the remaining members of the group had an opportunity to contribute before the next meeting. This would also form part of our community engagement exercise with the whole parish.</p> <p>Members present discussed why they were individually invested in the NP process. Further discussion was needed on this topic to reach an agreed position. RPB will lead this at the next meeting.</p> <p>The Mission Statement was agreed with no further changes -</p> <p><i>‘To increase the cohesion and sustainability of Silverstone village as a community for all its residents and businesses and for those working in the parish. Through the empowerment of local people, to plan for the future housing, transport, environment, social and recreational needs for the whole community.’</i></p> <p>The group also looked at the proposed draft Logos for the group. CLT agreed to add then to Dropbox/Logos so that the remainder of the group could have input into the final product. RPB also asked for the straplines discussed should be added likewise.</p> <p>Discussion also took place around the proposed Parish Confines and its proposed changes as per Local Plan 2. Consultation on this LP2 will take place after it has been agreed by SNC towards the end of July. The period of consultation will be for 10 weeks.</p>	<p>CM</p> <p>RBP</p> <p>CLT</p>
6	<b>Budget - Grant Application Update</b>	

Item	Comments	ACTION by
	JL and CLT had worked on this and, with input from MW, the was nearing completion. The request would be for the money, if successful, be drawn down for 1st September of this year. It then becomes available to us for 6 months - to the end of February, 2018. Careful records need to be kept (CC and LP to have a separate sheet for expenses) as any monies left at the conclusion of the 6 month period will need to be sent back. The document has to be submitted by 10th August. CLT to submit when complete.	CLT
<b>7</b>	<b>Consultant Liaison</b>	
	<b>JL</b> Presented the fee proposal from the Ecology Consultancy which would be £1000 plus expenses. After discussion, the group agreed that this was an acceptable proposal and this was agreed. JL to make contact and agree times with the Sam, our contact.	<b>JL</b>
<b>8</b>	<b>Topographical Survey</b>	
	Discussion took place on attempting to get this done, perhaps creating a partnership with other interested parties. This could be a useful tool to both the village and the Circuit. RPB to write to both Stuart Pringle of the Circuit and Roz Bird of MEPC. It was hoped that SB and NA would then take the lead on this. Approx cost is £6K.	
<b>9</b>	<b>Date of Next Meeting</b>	
	The next meeting will take place on 21st August in the Church Rooms at 7.30 CM and CLT gave their apologies in advance.	
	Please note the change of venue from the September meeting date to the new school.	

Forthcoming Formal Meeting Dates	Venue
Monday, 21 <sup>st</sup> August 2017	St Michael's Church Rooms, Silverstone
Monday, 18th September, 2017	Silverstone CE Primary School, Towcester Road
Monday, 16th October, 2017	Silverstone CE Primary School, Towcester Road
Monday, 20th November, 2017	Silverstone CE Primary School, Towcester Road
Monday, 18th December 2017	Silverstone CE Primary School, Towcester Road
<b>Workshop Meetings (if required)</b>	
Thursday, 3rd August, 2017	SRA Committee Room
Thursday, 7th September, 2017	SRA Committee Room

