



Minutes of the Working Party

Date of Meeting: 18th September, 2017

Venue: Silverstone CE Primary School

Name	Ini- tials	Present - P Apologies - A Absent - AB	Name	Ini- tials	Present - P Apologies - A Absent - AB
Nick Ashby	NA	P	Phil Dunne	PD	A
Chris Bird	CB	A	Noel Hopper	NH	P
Simon Bown	SB	P	James Laband	JL	P
Robert Brightman	RPB	P	Carol Mason	CM	A
Charles Challenger	CC	P	Carol Tosh	CLT	P
			John Rudland	JR	P

Chair	Clerk	Quorum - one third of total membership (ie 4)
Robert Brightman	Carol Tosh	Quorate - 8

Item	Comments	ACTION by
1	Welcome and apologies for absence	
	Received and accepted as noted above. There were no members of the public present.	
2	Secretary/Clerk	
	Carol Tosh agreed to take the notes of the meeting.	
3	Minutes of the Previous Meeting and Matters Arising	

Item	Comments	ACTION by
	Minutes of the meeting held on 21st August were approved. CT would forward to JL for inclusion on the PC website and CT would add them to 'Final' in Dropbox.	CT/JL
4	Outcomes from informal meetings	
	<p>Members welcomed JR back from his sabbatical as he had many skills which we would need over the forthcoming months. Members discussed the Skills Matrix as being a means to highlight those skills needed. CT had met with both CC and Linda Paice to align the finance details held by each party. These were now aligned and resulted in the following</p> <p>Initial funding from PC - Balance of £4228.32 still available Grant from My Locality/Groundwork awarded - £8960 Additional funding from PC - £20060 still available</p> <p>RPB and SB met to draw up the Sustainability Matrix using a traffic lights system to produce a Heat Map using Ordnance Survey which uses Parish Online. SB to include it in Dropbox.</p> <p>Various overlays are needed from A D'A.</p>	<p>SB</p> <p>CT/RPB/ NA</p>
5	Public Consultation Event - w/b 28th October	

Item	Comments	ACTION by
	<p>Main ideas to convey: <i>To create a long term Masterplan for Silverstone Parish</i> Enhance village facilities over the next 20 years Prevent speculative development that does not meet village needs. Protect the unique landscape and features of the Parish. Preserve the historical aspect of the Parish.</p> <p>Environmental Event This takes place during the week of 23rd October and will last three days. Sam will have one day for his desk exercise and then spend two days training approx 6-8 volunteers who will then gather others to carry out the investigations. (More detail in the Fee Proposal in Dropbox.) NH to approach Sponne for students to assist with survey</p> <p>Other issues to consider</p> <ul style="list-style-type: none"> • MW or one of his colleagues to act as a facilitator • CC offered the use of a large flat screen TV on which we can show a short video or Powerpoint including a video for members of the community to be engaged • Short pieces from My Locality to explain process • Manned for workshops at differing times of the day • Objectives on display • Must be interactive • a board to explain actions to date <p>Meeting to be arranged - possible date 26th September for actions - CC, JR, RPB,CT and NA available during the day. RPB to co-ordinate.</p> <p>CT to co-ordinate meeting with A D'A and RPB to speak with MW. RPB to send a copy of everything to date for MW's critique and request various 'layers' for GRS/Parishonline exercise. SB to create a Powerpoint template.</p> <p>RPB to make contact with Landscape architect.</p>	<p style="text-align: center;">NH</p> <p style="text-align: center;">RPB</p> <p style="text-align: center;">CT</p> <p style="text-align: center;">SB</p> <p style="text-align: center;">RPB</p>
6	News and Views	
	Members were reminded to keep in mind the deadlines for articles/advertising for N&V. The deadline for the December issue will be mid November.	ALL
7	Landowner Matters	
	<p>The WG had received a communication from a local landowner regarding talking with the group. It was the consensus of the group that we would, at this period in time, to invite all landowners to attend the Exposition planned.</p> <p>This was to aid impartiality and not treat any part of the village community differently from the other. RPB would make contact to explain the situation.</p>	
8	Local Plan PT 2	
	CT and JL to attend, as PC members, the briefing session the following day (19th September) at the Forum.	

Item	Comments	ACTION by
9	NP Facebook	
	Everyone agreed to have a presence on Facebook but this would be through the village community site which has over 1100 members. The PC website would continue to be one of our main means of communication as would be the developing NP website - www.silverstonenp.uk	
10	Community Secretary's Statement	
	This was noted as was the fact that South Northants was not included!	
11	Other reports	
	Ecology - JL had already photographed lots of Fungi which he will send to NA. Landscape - RPB had photographed 2/3rds of the village. CT would attempt to update the overall programme on the document already in Dropbox.	JL/NA CT
	The meeting finished at 9.45pm	

Formal Meetings	
Monday, 16th October, 2017	Silverstone CE Primary School, Towcester Road
Monday, 20th November, 2017	Silverstone CE Primary School, Towcester Road
Monday, 18th December 2017	Silverstone CE Primary School, Towcester Road
Workshop Meetings (if required)	
Thursday, 7th September, 2017	SRA Committee Room

Thursday, 5 th October, 2017	SRA Committee Room
Thursday, 2nd November, 2017	SRA Committee Room
Thursday, 7th December, 2017	SRA Committee Room