



Minutes of the Working Party

Date of Meeting: 15th October, 2018 Venue: The home of CLT

Name	Initials	Present - P Apologies - A Absent - AB	Name	Initials	Present - P Apologies - A Absent - AB
Nick Ashby	NA	A	James Laband	JL	P
Robert Brightman	RPB	P	Carol Mason	CM	A
Charles Challinger	CC	AB	Carol Tosh	CT	P
Robert Farmer	RF	A	John Rudland	JR	P
Noel Hopper	NH	AB	Martin Williams	MW	P

Chair	Clerk	Quorum - one third of total membership (i.e. 4)
Robert Brightman	Carol Tosh	Quorate – 5 members present

Item	Comments
1	Welcome and apologies for absence Received and as noted above.
2	Secretary/Clerk CLT agreed to take notes of the meeting
3	Declaration of Interests There were no Declarations of Interest.
4	Minutes of the meeting 20th August, 2018 Minutes of the meeting held on 17 th September were approved. CT would forward to JL/JR for inclusion on the PC website and CT would add them to 'Final' in Dropbox. Action: CLT/JL/JR

Item	Comments
5	Matters Arising
	CLT had purchased a self-inking stamp with Copyright SNPWP for marking original drawing which then come under the Copyright of the Parish Council.
6	Budgets and Grants
	This will be discussed under individual headings to follow
7	Community Land Trust - investigation
	CT, JR and JL were to meet with CG who has an researched interest in this aspect. However, as this may (or may not) be of interest to the group the three members were to meet for interest only at this point in time later this week.
8	Landscape Architect
	RPB has been in touch with a Landscape Architect (Geoff Bowdy) who will assist and underwrite this aspect of the Plan. He is a speciality LA for Stowe so this work will link favourably with existing research.
9	Meeting with EG
	A meeting was being arranged to meet with Ellie Gingell to discuss developments in our NP since the last meeting. RPB and CT will take EG through first impressions of latest sketches. It is hoped to meet with her in the next two weeks when she returns from annual leave. Action: RPB/CT
10	CAD Topographical Model
	The sub-group were progressing the model. RPB indicated that a speciality drone could be available, too. MW agreed to get an update from BE/PG. An AO size model is needed. CT would discuss any possible help which could come from the school. Action: CT RPB indicated that a professional model maker would be asked to quote for the making of a model to show a revised 'Hub" with surrounding areas. Possibility of it being under £1K. Target date – March, 2019.
11	GSA Update
	MW agreed to begin detailed calculations of this aspect of our work bearing in mind there are two possible groups still to survey. RPB to make sure that MW has initial data to MW within the week. Action : RPB/MW
12	Detailed Design and Development Studies
	This is still ongoing and RPB will share some of this work with EG at their forthcoming meeting. Action: RPB/CT

Item	Comments
13	<p>Finalising the Exhibition Content</p> <p>The group looked at the detailed list and made suggestions regarding which were important and those which could, perhaps, be left out to not confuse with too much information. Professional display boards would need to be investigated so that the Exhibition is an interactive process which flows and leads people in a logical way.</p> <p>The Church Rooms were suggested as a suitable venue (do we also need to use the School during a school holiday). Around Easter 2019 was suggested as a suitable timeline – further investigations re suitable dates would need to be researched. Discussions took place around holding a raffle to encourage people to attend. Investigations to secure GP tickets as a prize.</p> <p style="text-align: center;">Action: CLT</p>
14	<p>AOB</p> <p>There being no further business, the meeting close at 10.05pm</p>
15	
16	
	<p>FUTURE MEETING DATES ARE LISTED BELOW.</p>

Formal Meetings	
Monday, 19 th November	
Monday, 17 th December	