



Minutes of the Working Party

Date of Meeting: 30th April, 2019

Venue: The home of CLT

Name	Initials	Present - P Apologies - A Absent - AB	Name	Initials	Present - P Apologies - A Absent - AB
Nick Ashby (has resigned but will continue to receive minutes)	NA	DNA	James Laband	JL	P
Robert Brightman	RPB	P	Carol Mason	CM	A
Charles Challinger	CC	AB	Carol Tosh	CT	P
Robert Farmer	RF	AB	John Rudland	JR	P
Noel Hopper	NH	AB	Martin Williams	MW	P

Chair	Clerk	Quorum - one third of total membership (i.e. 4)
Robert Brightman	Carol Tosh	Quorate – 5 members

Item	Comments
1	Welcome and apologies for absence Received and as noted above.
2	Secretary/Clerk CLT agreed to take notes of the meeting.
3	Declaration of Interests There were no Declarations of Interest.

Item	Comments
4	<p>Minutes of the previous meeting</p> <p>There being no formal meeting as the Exhibition took over, there are no minutes to review.</p>
5	<p>Matters Arising</p> <p>Not applicable</p>
6	<p>Exhibition feedback</p> <p>MW took everyone present through the results and analysis of the questionnaires. It was agreed that MW would present appropriate chart(s) as necessary and RPB would add narrative as there were various events with deadlines</p> <ul style="list-style-type: none"> • News and Views article by 10th May - all • Annual Village Meeting on 20th May – RPB <p>Overall, the exhibition had been a resounding success with NP members and helpers providing a cohesive 'team' to great effect. The numbers attending far exceeded expectations and the last day was hectic with over 100 attendees in 2 hours. The school hall proved to be an excellent venue.</p> <p>MW agreed to look at providing a map of postcodes as per the attendees at the exhibition.</p> <p>A question and answer paper would be completed (for the August 2019 N&V edition) in response to the comments made by those who completed the additional comments sheet from the questionnaire.</p> <p>Our aim was to get the whole exhibition loaded onto the Parish Website and that this would be communicated through N&V (June Edition).</p> <p>It was seen as important to ensure that the results of the questionnaires should be independently validated. CT would investigate someone to do this work.</p> <p>The draw for the Silverstone Experience would take place at the Annual Village meeting. It was decided that no member of the current NP team would be a recipient should their names be forthcoming.</p> <p>Ellie Gingell (formerly the NP officer at SNC) took the time to attend the exhibition and remarked that 'this was the way to hold a NP consultation'. She was extremely supportive of the work to date.</p>
7	<p>Next Steps</p> <p>RPB had produced an updated list of interested parties and landowners and it was agreed that the following meetings would be scheduled and attended by the noted committee members</p> <p>AK and partners – (RPB/JL/JR)</p> <p>The C Family – (RPB/CT)</p> <p>The K Family – (RPB CT)</p> <p>The L Family – (RPB)</p> <p>Health – (RPB/CT)</p> <p>Shop/Pub/Housing Associations – in the second tranche.</p> <p>SNC – following News and Views article</p>
8	<p>Test cases</p> <p>To avoid pitfalls, discussion took place around the 'Newick' verdict.</p> <p>RPB had also researched 11 other test cases to learn valuable lessons.</p>
9	<p>Scripting the Neighbourhood Plan</p>

Item	Comments
	<p>A list of topics which would have to be updated or created included:- Landscape; Ecology; Archaeology/History; Land Management.</p> <p>The phasing of the Phase 1 area would come from the discussion with the interested parties never losing sight of the overall Aims and Objectives of the plan.</p> <p>The support of Michael Wellock, Ellie Gingell (if new employers would allow), Alan Munn and an independent planning barrister (to be identified) was now needed. It was important that the whole plan was implemented over its 50 year life span as only this would deliver the infrastructure we (and the parish) desire. The complete integrated package could NOT be cherry-picked.</p> <p>It is important that we make the plan robust so as to reject challenges and pass scrutiny.</p>
10	<p>Budget</p> <p>CT had been watching the Locality website almost daily and no applications were being invited for the year 2019/20. <i>(Subsequent to the meeting a notice posted on the site indicated that this should be active in Mid May).</i> Due to this circumstance, it will be necessary to use PC funds to pay the first two outstanding lines from CB's March quote for all materials for the exhibition as Locality will not pay in retrospect £2800. The publication of the completed plan and associated Graphic work will be added to the Locality Budget request.</p>
11	<p>AOB</p>
	<p>There being none, the meeting closed at 10.15pm</p>
	<p>FUTURE MEETING DATES ARE LISTED BELOW.</p>

Formal Meetings	
Still to be agreed as the Annual Village Meeting falls on the third Monday of the month	To be confirmed
17 th June, 2019	To be confirmed

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