

SILVERSTONE PARISH COUNCIL

Councillors are summoned and members of the public and press are invited to the **ANNUAL MEETING** of the Parish Council to be held on **MONDAY 8th MAY 2017** at the Methodist Church Room, at 8pm, to transact the following business:

1	To receive nominations and ELECT THE CHAIR of the Parish Council																																										
2	To complete the DECLARATION OF ACCEPTANCE OF OFFICE Form by the Chair																																										
3	CHAIRMAN'S ANNOUNCEMENTS																																										
4	To receive and accept any APOLOGIES for absence																																										
6	i) To determine any DISPENSATION REQUESTS received in advance of the meeting. ii) To invite any DECLARATIONS OF INTEREST by members on Agenda items. iii) To remind members of the REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes, within 28 days of the changes.																																										
7	To note the MINUTES OF THE 2016 ANNUAL MEETING signed at the June 2016 meeting of the Council and to sign the MINUTES of the full Council meeting held on April 10th 2017. To further note the minutes of the 2017 ANNUAL VILLAGE MEETING																																										
8	To receive nominations and ELECT A VICE CHAIRMAN																																										
9	To consider formation, designation and membership of the following COMMITTEES & WORKING GROUPS ; i) Finance Committee ii) Planning Committee iii) Councillor(s) with responsibility for the parish play areas iv) Pocket Park Volunteer Group v) Footpaths Working Group vi) Lighting Working Group vii) Highways Working Group viii) Reps to Circuit meetings ix) Village litter picker x) Parish Plan Group representatives xi) PC representative on NHP Working Party																																										
10	To consider, amend and adopt the following POLICIES OF THE COUNCIL : A) Standing Orders B) Financial Regulations C) Risk Assessment D) Complaints procedure E) Terms of Reference for Internal Auditor F) Training Statement of Intent G) Dignity at Work Policy H) FOI Publication Scheme I) Play area adoption J) Pocket Parks events Policy																																										
11	To appoint an INTERNAL VERIFIER for the Council's Accounts																																										
12	To appoint the INTERNAL AUDITOR for the Council's Accounts																																										
13	To appoint the RESPONSIBLE FINANCIAL OFFICER of the Council																																										
14	To make appointments to the following bodies: i) SRA Committee and Board of Trustees																																										
15	To consider items raised at the ANNUAL VILLAGE MEETING : i) RESOLUTION that 'This Parish Meeting urges the Parish Council to implement its earlier vote to set up the Silverstone Working Party in line with the Terms of Reference already agreed by the Parish Council and to provide sufficient finance for its efficient operation'.																																										
16	To fix the DATES OF THE PARISH COUNCIL MEETINGS for the coming year being the second Monday of each month, or such other date as may be designated by the Clerk as necessary																																										
17	PUBLIC TIME i) Issues members of the public wish to raise. iii) To receive any report from DISTRICT COUNCILLOR																																										
18	FINANCE - 17.1 To agree payment of the following account: <table border="1" data-bbox="203 1570 1477 2001"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th>Spending Power</th> </tr> </thead> <tbody> <tr> <td>300701</td> <td>£947.34) £ 47.12) £140.29 £1134.75</td> <td></td> <td>Linda Paice ALDI Election Runner</td> <td>Salary & expenses Council trainin NHP Election</td> <td>LGA 1972 s 112 GPOC GPOC</td> </tr> <tr> <td>300702</td> <td>£ 103.46</td> <td></td> <td>HMRC</td> <td>Tax and NHI</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>300703</td> <td>£50.00</td> <td></td> <td>Fields In Trust</td> <td>Membership</td> <td>GPOC</td> </tr> <tr> <td>300704</td> <td>£7227.00</td> <td></td> <td>SRA</td> <td>Annual grant</td> <td>LGA 1972 s 14</td> </tr> <tr> <td>300705</td> <td>£73.07</td> <td>4.05</td> <td>SSE</td> <td>Electricity</td> <td>Highways Act</td> </tr> <tr> <td>300706</td> <td>£963.04</td> <td></td> <td>Northants CALC</td> <td>Membership, internal audit and Councillors books</td> <td>LGA 1972 s143 Accs and Audit Regs LGA 1972 s111</td> </tr> </tbody> </table>	Chq No	Amount	Incl VAT of	Payee	Details	Spending Power	300701	£947.34) £ 47.12) £140.29 £1134.75		Linda Paice ALDI Election Runner	Salary & expenses Council trainin NHP Election	LGA 1972 s 112 GPOC GPOC	300702	£ 103.46		HMRC	Tax and NHI	LGA 1972 s 111	300703	£50.00		Fields In Trust	Membership	GPOC	300704	£7227.00		SRA	Annual grant	LGA 1972 s 14	300705	£73.07	4.05	SSE	Electricity	Highways Act	300706	£963.04		Northants CALC	Membership, internal audit and Councillors books	LGA 1972 s143 Accs and Audit Regs LGA 1972 s111
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	300707	£600.00		SNC	S 106 overpayment	
	300708	£171.50	28.58	A H Contracts	Dog bon maintenance	Open Spaces Act
	300709	£11.40	1.90	Wicksteed Playgrounds	Play equipment parts	LGA 1972 s14
	300710	£68.00	68.00	Edge IT Systems	Underpayment as VAT	LGA 1972 s111
	300711	£36.00		CPRE	Membership renewal	GPOC
	<p>17.2 To note any receipts - £54.37 Unity Trust bank interest. 17.3 To note the Council's bank account balances at 30th April 2017 17.5 To receive the Receipts and Payments Account to 31st March 2017 17.4 To complete and sign Section 2 of the Annual Audit Return being the accounting statement 2016/17 17.5 To consider question raised by Village Handyman relating to insurance cover</p>					
19	<p>REPORTS: a) Planning – i) Report of Planning Committee ii) Update on progress on Parish Plan iii) Feedback from NHP Working Party on results of village ballot. iv) Proposition by Cllr Mrs Tosh that <i>‘Based on the results of the village ballot, the Council now proceeds with the production of a Neighbourhood Plan for the designated Neighbourhood Area agreed by SNC’</i> v) To consider details of Appeal on application S/2017/2016/2578/MAO being outside the remit of the Planning Committee</p> <p>b) Parish Rights of Way – i) Monthly Report ii) Any footpaths issues to report c) Highways - i) Update on previous reports ii) Any issues to report d) Lighting – i) Any issues to report e) SRA - i) Committee report. ii) Feedback on electrical works f) Play areas – i) Church Street ii) Old Oak g) Pocket Parks - i) Olney Meadow ii) Brickle. h) Silverstone Circuit - i) Feedback from latest meeting (s) i) Other reports - i) Feedback following full Council training meeting ii) Surplus refreshments</p>					
20	To receive and consider any CORRESPONDENCE – 20.1 Tabled correspondence 20.2 Letter from SNC licensing re application by Mr. Buller					
21	To receive and consider any CONSULTATION DOCUMENTS					
22	To receive any ITEMS FOR THE NEXT MEETING AGENDA					
23	To note DATE OF NEXT MEETING - Monday 12 th June 2017 at 8pm					

Linda Paice

LINDA PAICE

Clerk

9 Bradden Way

Greens Norton

Tel: 01327 353622

2nd May 2017

ANTHONY THOMPSON

Chairman

26 Kingsley Road

Silverstone

Tel 01327 858843

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting.

Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days notice is given to the Parish Clerk of the intention.

Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.