

SILVERSTONE PARISH COUNCIL.

MINUTES OF MEETING HELD ON MONDAY 11TH FEBRUARY 2019 AT 8.00pm AT THE METHODIST CHURCH

PRESENT: Cllrs A Thompson (Chair), D. Bambridge, J. Rudland, J. Laband and Cllrs Mrs C. Tosh, M.J. Branch, M. Webb, K. Fanning, S.Cann and S. Williams. Also in attendance L. Paice, Clerk, and 6 members of the public.

1	No APOLOGIES were received all members being present. Members were reminded that apologies needed to be given directly to the Clerk in order that a quorum of members could be confirmed prior to the meeting.																																																																													
2	CHAIRMAN'S ANNOUNCEMENTS were noted.																																																																													
3	i) No DISPENSATION REQUESTS had been received. ii) DECLARATIONS OF INTEREST – None iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.																																																																													
4	It was RESOLVED that the Minutes of the Meeting of the Council held on 14 th January 2019, having been previously circulated, be signed as a true record in line with Standing Orders																																																																													
5	<p>PUBLIC TIME – A resident raised issues relating to various works on Church Street and the affect this was having on residents. His comments were noted and he was advised that some issues would be raised later on the Agenda.</p> <p>Cllr Bambridge as DISTRICT COUNCILLOR updated members on progress towards Unitary Authorities and progress on the split with Cherwell DC. He highlighted various monies which would be available after April 2019 for consideration for grant applications and spoke briefly about the planned Shadow Board for the new Unitary body.</p> <p>He was thanked for his report.</p>																																																																													
6	Four applications had been received in respect of the single vacant seat available for CO-OPTION and the three applicants present at the meeting were all given the opportunity to speak. Cllr Bambridge tabled a proposition to suspend Standing Orders to accommodate a secret ballot. This was seconded by Cllr Mrs Tosh and RESOLVED unanimously. A secret ballot followed leading to the co-option of Peter Woolford. All applicants would be contacted and thanked for the interest they had shown. Those applicants present agreed for their details to be kept for contact on any future vacancies and they were thanked for attending the meeting. The process for final taking up on the seat by Mr. Woolford was explained. Standing Orders were reinstated.																																																																													
7	<p>FINANCE – 7.1a) It was RESOLVED that the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300887</td> <td>£891.28) £ 26.00) £917.28</td> <td></td> <td>Linda Paice</td> <td>Salary SNC Legal charge</td> <td>LGA 1972 s112 LGA 1072 s111</td> </tr> <tr> <td>300888</td> <td>£65.97</td> <td></td> <td>HMRC</td> <td>Tax and NHI</td> <td>LGA 1972 s112</td> </tr> <tr> <td>300889</td> <td>£301.54</td> <td>50.26</td> <td>DNH Contracts</td> <td>Dog bin maintenance</td> <td>Open Spaces Act</td> </tr> <tr> <td>300890</td> <td>£375.00</td> <td></td> <td>Silverstone Design Solutions</td> <td>News & Views</td> <td>LGA 1972 s142</td> </tr> <tr> <td>300891</td> <td>£240.00</td> <td>40.00</td> <td>Allseasons</td> <td>Grit bin work and fill</td> <td>Highways Act</td> </tr> <tr> <td>300892</td> <td>£429.00</td> <td>71.50</td> <td>Table Tennis Tables</td> <td>Youth club</td> <td>NHB grant</td> </tr> <tr> <td>300893</td> <td>£24.00</td> <td>4.00</td> <td>Osborne Fabrication</td> <td>Planter bars, Stocks Hill</td> <td>Highways Act</td> </tr> <tr> <td>300894</td> <td>£626.80</td> <td></td> <td>St. Michaels PCC</td> <td>ChurchyardGrant</td> <td>Open Spaces Act</td> </tr> <tr> <td>Direct Debit</td> <td>£89.93</td> <td>4.27</td> <td>SSE</td> <td>Electricity</td> <td>Highways Act</td> </tr> </tbody> </table> <p>7.1(b) It was further RESOLVED that the following accounts from the Neighbourhood Plan budget:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300895</td> <td>£30.14</td> <td></td> <td>R. Brightman</td> <td>Expenses</td> <td>GPOC</td> </tr> </tbody> </table>						Chq No	Amount	Incl VAT of	Payee	Details	Power	300887	£891.28) £ 26.00) £917.28		Linda Paice	Salary SNC Legal charge	LGA 1972 s112 LGA 1072 s111	300888	£65.97		HMRC	Tax and NHI	LGA 1972 s112	300889	£301.54	50.26	DNH Contracts	Dog bin maintenance	Open Spaces Act	300890	£375.00		Silverstone Design Solutions	News & Views	LGA 1972 s142	300891	£240.00	40.00	Allseasons	Grit bin work and fill	Highways Act	300892	£429.00	71.50	Table Tennis Tables	Youth club	NHB grant	300893	£24.00	4.00	Osborne Fabrication	Planter bars, Stocks Hill	Highways Act	300894	£626.80		St. Michaels PCC	ChurchyardGrant	Open Spaces Act	Direct Debit	£89.93	4.27	SSE	Electricity	Highways Act	Chq No	Amount	Incl VAT of	Payee	Details	Power	300895	£30.14		R. Brightman	Expenses	GPOC
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	<p>7.2 RECEIPTS – £100 N&V advert; £155.24 Blakesley and Whittlebury PC shared admin costs ;</p> <p>7.3 The Council's bank balance at 31st January 2019 was noted as £151043.19 with earmarked fund standing at £81761</p> <p>7.4 The latest breakdown in regard to submissions and expected projects applying to the ringfenced New Homes Bonus monies was detailed by the Clerk. In addition to the support for projects already given and after lengthy discussion it was RESOLVED that the following be supported by the Council:</p> <ul style="list-style-type: none"> • £42000 for six CCTV/ANPR cameras including £500 estimated per camera for installation. No figures had as yet been confirmed by SNC Officers in this regard. • £4002 for a defibrillator and installation in the Brackley Road telephone box. • £10000 estimated for a vehicle activated sign and a triangular school awareness sign by the school. • £9000 for extending and resurfacing the Methodist Church car park subject to any planning requirements being met. • £1000 for upgrading of the Preschool garden area. <p>Support would also be given for equipment for the recreational study area at the SRA once details were assembled.</p> <p>There was further lengthy discussion in regard to the use of the sizeable sum which would remain after all of the above applications had been submitted. Following a detailed explanation of the position clarified with the SNC Grants Officer in regard to any application from the Council for funding towards the planned SRA enhancement project it was RESOLVED that authority be delegated to the Clerk to process an application relevant to a specific section(s) of the project once tender values were known. These to be in line with the remaining New Homes Bonus balance at 25th February, this date giving time for an application to be put together and submitted to meet the 28th February deadline. Concern was expressed that there may not be sufficient funds available to meet a half share of the expected costs for the project which was hopefully to be matched by a Football Foundation grant, the application for which had not yet been submitted. It was clarified that with the monies held by the Council relating to the Shacks Barn Solar Park, which were given specifically for the SRA, and the expected New Homes Bonus fund balance money any shortfall might be considered from the Council's Leisure Enhancement earmarked fund, if the Council so wished. The Clerk would clarify with the SNC Grants Officer if any monies unspent from the earmarked fund and going forward to the districtwide pot from 1st April would give preferential consideration to a future application for the SRA project.</p> <p>7.5. Details of Receipts and Payments to December 2019 had been circulated and clarification was given on a £6500 payment allocated to Miscellaneous expenditure. This related to the bridging facility given to the Snr Football Club which had now been paid back.</p>
8	<p>REPORTS – i) The Clerk's report had been circulated with the meeting papers. Actions agreed as follows:</p> <ul style="list-style-type: none"> • Planning – The Chair clarified the position on the footpath land requirement. It was noted that a resident on Church Street had offered a strip of his land as part of any footpath provision in the future which would be acknowledged. The extent of the NCC maintainable highway along the section of Church Street in question would be determined. • SRA - The Chair would now attend the next meeting on Wednesday 13th February. • Telephone box future usage would be added to the next meeting Agenda. • Old Oak Play Area order had not yet been placed due to legal complication clarification with SNC . • Other Reports - Defibrillator application for Brackley Road box had been submitted. <p>ii) PLANNING COMMITTEE – a) The Chair updated the meeting on decisions made in the earlier meeting of the Planning Committee.</p> <p>b) A NEIGHBOURHOOD PLAN WORKING PARTY update was given by Cllr Rudland who would be circulating members for dates for an informal meeting to brief the Council as the NHP lead body. Such a meeting was considered by the NP Working Party to be of paramount importance. Cllr Mrs Tosh offered her home for the meeting for which she was thanked.</p> <p>iii) a) There was no FOOTPATHS OFFICER'S report this month.</p> <p>b) Cllr Mrs Tosh asked the Chair as Footpath Warden if he could be available for the 2019 WI footpaths walk which was planned for 13th August.</p>

	<p>iv) HIGHWAYS a) The flooding issue on Towcester Road close to the current footway widening works and the Whittlebury Road roundabout had again be verbally reported to Street Doctor that day. The reference number was passed on to members. A deep hole outside of the SRA entrance would be reported</p> <p>b) An update on Little London signage was noted. The Clerk would check the position on the missing signage at the Brackley Road/Dadford Road junction and also on the flooding by the Doctors surgery</p> <p>c) E mails from two residents relating to highways issues on Church Street had been circulated. Issues had been progressed that day by the Clerk and the result of her investigations passed on. The position on the footway works by the Bovis site which were currently at a standstill had been clarified with the Area Highways Manager and were noted.</p> <p>iv) LIGHTS – a/b) No faulty lights were reported and no other lighting issues raised. c) Contact from a resident regarding the possibility of a further light on Little London had been circulated and the Clerk would follow up on this for costings and permission required.</p> <p>v) SRA – a) There was nothing further to report from the last meeting for which the Minutes had been circulated. The Chair would attend the next meeting on Wednesday 13th February and feed back to the March PC meeting. b) Following an earlier request from the group working on the enhancement scheme and after advice taken by the Council on the VAT position, it was RESOLVED that the Parish Council act as the Client for the project. This would mean that all orders sent and invoices paid would need to be in the name of the Parish Council. This would also give the opportunity for the PC to apply for Football Foundation funding support if it so wished. Any decision in this regard to be made on a formal Agenda item at a future meeting. The Clerk would liaise with Andy Kitchin and John Fowler. c) The Council’s position on the Junior Football goals issue remained unchanged. The goalposts would need to be removed and this would be feedback to the SRA and the Football Club. d) Members had been circulated on the position relating to the none issuing of User Agreements by the SRA. This is creating a breach of the Council’s Lease with the SRA and the Chair would raise this at the coming meeting.</p> <p>vi) PLAY AREAS - a) Church Street - No issues reported beyond the constant churning up of the verges by vehicles using the field at weekends. b) Old Oak – Cllr Mrs Tosh would work with Cllr Mrs Webb on the upgrade project.</p> <p>vii) POCKET PARKS – a) All in order at both sites. b) Issues relating to tree concerns at Olney Meadow raised in relation to an insurance claim by a resident on Stewart Drive were being addressed and a response would be sent to the environmental services company clarifying the position on land ownership.</p> <p>viii) CIRCUIT- There had been no further meetings since the last report.</p> <p>ix) OTHER REPORTS -a) News and Views items should be submitted to Cllr Mrs Webb. b) Further consideration would be given to the use of the High Street phone box at the next meeting. c) Following an e mail sent regarding suggestions to reduce the length of meetings, all members were asked to please feed back their comments to the Clerk. It was important that all members took part so that all views were considered. d) The Clerk advised members that she would be out of circulation from 17th April to 10th May but would still be monitoring e mails during that time. Phone calls and planning papers would be diverted as previously.</p>
9	<p>CORRESPONDENCE – a) There was no tabled and general correspondence. b) Details from NACRE on the Northants Village Awards 2019 would be added to the next meeting Agenda..</p>
10	<p>CONSULTATION DOCUMENTS - None.</p>
11	<p>ITEMS FOR THE NEXT MEETING AGENDA – a) Renovation of remaining us shelters – carried forward from a previous meeting.</p>
12	<p>DATE OF NEXT MEETING – i) Monday 11th March 2019 at 8pm in the Methodist Church Room .</p>

There being no other business the meeting closed at 10.05pm

