

SILVERSTONE PARISH COUNCIL.**MINUTES OF MEETING HELD ON MONDAY 9th SEPTEMBER 2019 AT 8.00pm AT THE METHODIST CHURCH**

PRESENT: Cllrs A Thompson (Chair), D. Bambridge, J.Laband, P. Woolford, J. Rudland, Cllrs Mrs C.Tosh, M.J. Branch, M.Webb and S. Williams. Also in attendance L. Paice, Clerk and two members of the public.

The meeting started at 8.15pm

1	APOLOGIES were received and accepted from Cllr Mrs K, Fanning. Cllr Mrs Cann was absent from the meeting.					
2	CHAIRMAN'S ANNOUNCEMENTS were noted.					
3	No DISPENSATION REQUESTS had been received. ii) DECLARATIONS OF INTEREST were made by Cllr Mrs Webb and Cllr Woolford on SRA issues as members of the Management Committee and Cllr Rudland on cheque number 300969 as payee. iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.					
4	It was RESOLVED that the Minutes of the Meetings of the Council held on 25 th June and 8 th July, having been previously circulated, be signed as a true record in line with Standing Orders.					
5	PUBLIC TIME – Details of the arboricultural report on the trees at the Church had been circulated and quotations for the necessary works would be presented to the Council once available with the preferred option of the PCC. This prior to a request for financial assistance. Cllr Bambridge as DISTRICT COUNCILLOR reported to the meeting on an overage payment received following the sale of the old Springfields site. He confirmed the position on planned purchase of the old Co-operative site including the car parking space. The future development of the building was not as yet determined. The consultation on the West Northants Strategic Plan was highlighted and enquiries would be made by the Clerk on the possibility of an extension to the response dates as these fell outside of the next meeting of the Council. He was thanked for his report.					
6	FINANCE – 6.1a) It was RESOLVED that the following accounts be paid:					
	Chq No	Amount	Inc VAT of	Payee	Details	Power
	300955	£1794.67) £ 24.97) £133.85) £1953.49		Linda Paice	Salary SNC Legal charge Olney bird boxes – NHB recharge	LGA 1972 s112 LGA 1072 s111 Open Spaces Act
	300956	£676.83		HMRC	Tax and NHI	LGA 1972 s112
	300957	£8000.0		Silverstone Recreational Assoc	Annual grant	LGA 1972 s14
	300958	£65.00		Fields in Trust	Membership	LGA 1972 s111
	300959	£375.00		Silverstone Design Solutions	News & Views	LGA 1972 s142
	300960	£44.35	7.39	Viking Direct	Shared admin cost	LGA 1972 s111
	300961	£567.65	94.61	DNH Contracts	Dog bin maintenance	Open Spaces Act
	300962	£420.00	70.00	Reids Playground Maintenance	Play equipment repair	LGA 1972 s14
	300963	£1857.60	309.60	N J Blackwell	Mowing	Open Spaces Act

300964	£31.48	5.25	TBS	Handyman supplies	Open Spaces Act
300965	£60.00	10.00	2Commune Ltd	Website popover	LGA 1972 s111
300966	£30.00	5.00	Amber Screen & Display	PF signage	LGA 1972 s14
300967	£42.00		NCALC	Training fee	LGA 1972 s111
300968	£86.40	14.40	Greatfield Plants	Village planters - NHB	Open Spaces Act
300969	£28.50		John Rudland	U/payment on chq 300914	Neighbourhood Plan
300970	£20.00		SNAST	NHW support	Local Gov & Rating at 1097 s31
300971	£36.00		CPRE	Membership	LGA 1972 s111
300972	£108.00	18.00	GeoXphere	Online mapping renewal	Neighbourhood plan
300973	£65.76	10.96	Aylesbury Mains	Light repair	Highways Act
300974	£415.00		Robert Wilson	Old Oak maintenance	Open Spaces Act
300975	£1457.64		Came & Company	Insurance renewal	LGA 1972 s111
300976	£22.08		Bob Brightman	NHP expenses	GPOC
Direct debit	£104.44	4.96	SSE	Electricity	Highways Act
Direct debit	£96.12	4.56	SSE	Electricity	Highways Act

6.1(b) It was further **RESOLVED** that the following accounts be paid under Financial Regulation 6.5:

Chq No	Amount	Incl VAT of	Payee	Details	Power
300977	£108.00	106.20	Bethan Fanthorpe	Precshool garden - NHB	New Homes Bonus application
300978	£449.66	74.94	Printerbase	Printer toners	LGA 1972 s111

6.2 **RECEIPTS** – July -£20.50 – Western Power wayleave; £280 – various N & V adverts; £10314.34 SNC re school VAS NHB; £828.90 – SNC Olney steps NHB

b) June - £172.62 other Council shared admin costs; £790 SRA rent; SNC - £29740 Old Oak NHB

c) August - £1014.14 Precshool garden NHB; £40 N & V advert

Other claims for New Homes Bonus applications are being made as appropriate once payments have cleared the bank.

6.3 The Council's bank balance at 31st August 2019 was noted as £161589.04.

6.4. The Unity Trust Multipay Card was now in place and would be managed by the Clerk, members to contact her as and when payments were needed.

6.5 Members were made aware of notice of increased bank charges from Unity Trust because the Council's credit turnover was now over £100,000. A guideline as to the increased charges involved using historic payments for May to July 2019 was noted. The level of Fidelity Guarantee Insurance cover would be checked to ensure that it is adequate.

- 7 **REPORTS** – i) **PLANNING COMMITTEE** – a) Cllr Mrs Tosh reported on the applications going forward to SNC following the earlier meeting of the Planning Committee.
b) Cllr Mrs Tosh updated members on the latest position with preparation of the Neighbourhood Plan. Discussions with landowners continued and a meeting with SNC Officers had been held.

c) The Planning Committee had earlier determined that future planning papers would continue to be received in hard copy and not by electronic means.

d) Details of the CPRE autumn Planning Roadshow on October 10th were noted. Members to contact the Clerk if they wished to attend.

e) Further to the District Councillor's report to the meeting details were available on the issues consultation for the West Northants JPU Strategic Plan.

iii) **SRA** – a) Cllr Woolford gave a brief update report on the latest Committee meeting. There was some confusion on the Committee with regard to his voting rights which was clarified. He voted as a member of the Management Committee and not as a member of the Parish Council. Also as Trustee of the SRA he had full voting rights. Concerns were expressed that neither acknowledgement nor response to e mails sent to the Secretary, particularly in regard to issues raised on the Committee meeting Minutes, were received. Merely as a matter of courtesy this was considered unacceptable and would be taken back to the Committee at its next meeting. Of particular concern was the understanding of how the annual field maintenance payment was formulated which had be explained on more than one occasion but still appeared not to be understood.

b) The application to the New Homes Bonus fund for the leisure enhancement project had been submitted to be considered at the Grants Panel meeting on 7th October.

c) Issues relating to the position on goalposts would be considered under a later item.

d) The position on the padlocked gate on the field was clarified by Cllr Rudland advising that action had been taken following an annual inspection of the field by The Play Inspection Company which determined that the gate should be locked at all times as a safety measure for users of the site and to validate the Council's Insurance requirements. Keys were held by Mrs Purr.

e) Details of the SRA's income and expenditure to March 2019 presented at their recent AGM had been circulated and were noted.

f) The Chair at length gave clarification on the Council's position as Custodian Trustee of the Charity as being only to hold any Deeds on properties or Securities. The field was held in trust for the SRA as it was not an incorporated body and the Council could have no involvement in the day to day management of the SRA. The current Lease was not therefore held on a legal basis and action to address this needed to be taken by the Council. The issue of goalposts being a day to day management issue was not, therefore, within the control of the Council which was noted. The Council noted and accepted this position with concerns being raised as to exactly what involvement it should take in the SRA and the field. Views had been expressed by the SRA that the Council was not supportive of anything it did. Members felt strongly that the annual funding given for maintenance of the field and the funds already earmarked for the leisure enhancement project clearly indicated that this was not the case and that this was passed back to the Committee by Cllr Woolford at its next meeting.

iv) There was no report from the **FOOTPATHS OFFICER** this month.

b) The WI had undertaken their annual walk of the footpaths.

c) The issue of the suggested changes to a bridleway at the Circuit had been addressed.

d) The temporary closure of footpaths on the Catchyard Farm site had been extended to February 2021.

v) **HIGHWAYS** a) The very faded markings at the A413/Dadford Road junction were now considered to be extremely dangerous and would be reported to Highways as needing priority attention.

The contractors working on the access road to the old Jnr School site appeared to be using the Olney Meadow entrance as a turning point which is contrary to the planning permission granted. This would be reported to Planning at SNC

b) There were no update reports.

c) After further discussion it was **RESOLVED** that prices would be sought for one hundred 30mph bin stickers to be made available to residents.

d) The transfer of the Towcester Road sign from one side of the road to the other was again discussed and it was **RESOLVED** that the issue be referred to the Planners at SNC for them to take up with Bovis.

e) Approval of Balfour Beatty to site CCTV cameras on their street lights would be followed up by the Clerk.

f) The stalemate between M J Kelly and Bovis on completion of the footpath/cycleway on Towcester Road would be taken up with the Planner at SNC.

g) Information on cyclic cleaning of gullies in the village had been circulated and it was reported that works had recently been carried out for 2019.

h) The clerk had clarified that verges from 4 Church Street down to the SRA all belonged to Highways and in advance of the 2020-21 budget setting meeting some idea of costings for a footpath scheme would be sought from them.

	<p>i) Following a request from a resident, enquiries would be made into the process for obtaining a disabled parking spot outside the Church Room.</p> <p>j) Cllr Mrs Tosh raised the issue of the possible installation of a bench between the two planters by the church. The Clerk would look into costs.</p> <p>k) The village litter picker would be asked if he might be able to clear the accumulated rubbish in the Little London bus shelter</p> <p>vi) LIGHTS – a. No faulty lights were reported</p> <p>b) Contact had been made in regard to issues with the bollard lights on the footpath in front of the school. The appropriate department had already been made aware of the issues and the villager concerned would be advised accordingly.</p> <p>vj) PLAY AREAS - a) Church Street - All in order b) Old Oak –The hedge and undergrowth still needed to be addressed and the Clerk would contact Nigel Blackwell in this regard</p> <p>vii) POCKET PARKS – a) All in order at both sites. There had been a very successful hay rake and lunch at Olney Meadow who were requesting consideration of a picnic bench in the park. The Clerk would investigate costs.</p> <p>viii) CIRCUIT- There had been no further meetings.</p> <p>ix) OTHER REPORTS -a) News and Views – Items would be compiled by Cllr Mrs Webb b) In the absence of Cllr Mrs Fanning there was no further update on the High Street telephone box. c) Cllrs Mrs Williams reported that there had has yet been no progress on a village VE Day 2020 event but she was working with Cllr Mrs Webb on this. Plans were already in hand for an event at the SRA. SNC had advised that it was unlikely that there would be anything arranged in the District as the date fell the day after the planned 2020 elections. The Clerk would make further enquiries into possible cost reductions for licenses for road closures etc. d) Notice had been received in regard to the imminent need to consider re-registration of Assets of Community Value whose fiveyear term was coming to an end. It was RESOLVED that these all be put forward for re-registration which the Clerk would process as soon as time constraints allowed. e) Arrangements would be made for a broken pane of glass in the Brackley Road telephone box to be replaced.</p>
8	<p>CORRESPONDENCE – i) Items of tabled and general correspondence were noted. ii) A letter and invitations from the Methodist Church regarding a welcoming event for new residents had been received. It was RESOLVED that there be no manned table on behalf of the Council but some documentation would be put together to be made available to interested residents. The Clerk and Cllr Bambridge would both be attending at some point during the event. iii) A response would be sent to the SNC circulation in regard to Polling Stations. iv) Details of the NCALC AGM on October 5th at Moulton were noted. The Chair would attend to represent the Council. v) A letter from Citizens Advice would be taken to the Finance Committee meeting when it next met. vi) Details of the CPRE Green Clean initiative was noted. vii) A response to contact from a resident regard Local Emergency Plans would be sent clarifying the current position.</p>
9	<p>CONSULTATION DOCUMENTS – A document from NCC on Northampton Town Centre Parking Proposals was highlighted.</p>
10	<p>ITEMS FOR THE NEXT MEETING AGENDA – a) Possible purchasing of additional CCTV camera b) Footpath on Church Street c) Date of the annual meeting of the Finance Committee</p>
11	<p>DATE OF NEXT MEETING – i) Monday 14th October 2019 at 8pm in the Methodist Church Room.</p>

There being no other business the meeting closed at 10.15pm

