

SILVERSTONE PARISH COUNCIL

Minutes of the meeting held on **MONDAY 13th JANUARY 2020** at 7.30pm at the Methodist Church.

Present: Cllrs. J. Laband, J. Rudland, P. Woodford and Cllrs Mrs K. Fanning, S. Williams and S.

Cann(joined at 7.50pm) and 6 members of the public

In the absence of Cllrs Mrs Tosh as Vice Chair the meeting was taken by Cllr Laband

1	The resignation of Anthony Thompson having been noted and nomination having been received and duly seconded it was RESOLVED that Cllr Laband be appointed Chair of the Council. He remained in the chair having duly signed his Acceptance of Office form. It was RESOLVED that a letter of thanks and appreciation be sed to Anthony.					
2	APOLOGIES for absence were received from Cllr Mrs Tosh (prior commitment); Cllr Mrs Branch (away), Cllr Mrs Webb (work commitment), Cllr Bambridge (personal commitment),					
3	CHAIRMAN'S ANNOUNCEMENTS were noted.					
4	i)A DISPENSATION REQUEST had been received from Cllr Woolford to be able to take part in all issues relating to the playing field in Church Street. A dispensation was granted until 7 th May 2020 ii) DECLARATIONS OF INTEREST by members on Agenda items – Cllr Woolford declared an interest on additional planning application relating to Stewart Drive as known to the Architect iii) Members were reminded of the REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes, within 28 days of the changes					
5	MINUTES - Having been previously circulated it was RESOLVED that the Minutes of the meeting held on 11 th November be signed as a true record					
6	PUBLIC TIME. i) A question was raised by a resident as to the outcome of the Council's legal advice on SRA issues raised at the last meeting. It was explained that this advice had not as yet been formally considered by the Council but would be dealt with later in the meeting in closed session.. The Chair of the SRA expressed disappointment that they were to be excluded from this item and the position on the decision to do that was explained by the Clerk being that members had not as yet had the opportunity to discuss the issues to be addressed. Both parties raising questions would be updated once the Minutes of this meeting had been prepared. ii) In the absence of Cllr Bambridge as DISTRICT COUNCILLOR a brief report on the current position with wheelie bin stickers which would be updated in a future edition of News & Views and a subsequent e mail which would be addressed as part of the item in closed session.					
7	FINANCE – 7.1) It was RESOLVED that the following accounts be paid:					
	Chq No	Amount	Inc VAT of	Payee	Details	Power
	300995	£2081.68		Linda Paice	Salary Expenses	LGA 1972 s112 LGA 1072 s111
	300996	£581.35		HMRC	Tax and NHI	LGA 1972 s112
	300997	£281.81	46.97	DNH Contracts	Dog bin maintenance	Open Spaces Act
	300998	£25.52	4.25	Viking Direct	Paper	LGA 1972 s111
	300999	£488.00		Silverstone Design Solutions	New and Views	LGA 1972 s 142
	301000	£415.00		Robert Wilson	Old Oak maintenance	Open Spaces Act
	301001	£619.20	103.20	N J Blackwell	Mowing	Open spaces Act
	301002	£1768.82		Adam Craig	Bus shelter repairs	LGA Misc Provisions Act 1953 s 4

301003	£49.00		NCALC	Training fee	LGA 1972 s111
301004	£134.00	22.33	Tove Engineering paid to E Brown	Brickle equipment servicing	Open Spaces Act
301005	£910.00		SNC	Commercial waste bin charge	Open Spaces Act
301006	£30.60	5.10	Aylesbury Mains	Light repair	Highways Act
301007	£600.00	100.00	Wellers Hedleys	Legal advice	LGA 1972 s111
301008	£564.00	94.00	2Commune Ltd	Website hosting etc	LGA 1972 s111
301009	£228.67	38.11	DNH Contracts	Dog bin maintenance	Open Spaces Act
301010	£63.50		SLCC	Share membership fee- Reimbursed to the Clerk	LGA 1972 s111
Direct Debit	£16.93	0.79	SSE	Electricity	Highways Act
Direct debit	£104.28	4.16	SSE	Electricity	Highways Act
Direct Debit	£93.20	4.42	SSE	Electricity	Highways Act
Direct debit	£3.00		Lloyds TSB	Multipay card fee	LGA 1972 s111
Direct debit	£3.00		Lloyds TSB	Multipay card fee	LGA 1972 s111

7.2. **RECEIPTS** - £106.41 – share of admin costs

7.3 The Council's bank balance at 31st December was noted as £191626.83

7.4 Following the resignation of Anthony Thompson as Chair the suggested Grant Policy would be held in abeyance for the time being.

7.5 The submission to SNC of the Precept demand for 2020-21 in the sum of £66476 was noted.

7.6 Information from Unity Trust on the Financial Compensation Scheme and new cash and cheque charges was noted.

7.7 The Clerk reported that predicted bank balances were likely to place the Council in a position of requiring accounts in Income and Expenditure format as opposed to the current position of Receipts and Payments explaining that this would expand the work required to prepare for Audit.

7.8 Details from NCALC of the 2020/21 Section 137 spending limit was noted.

7.9 A quotation had been received from the Village Handyman for installation of seats in the village bus shelters in the sum of £160.50. It was **RESOLVED** that an order be placed.

7.10 Notice of increased room hire charges from the Methodist Church was noted.

7.11 Submission of details of the Council's spending to News and Views was noted.

7.12 Details of temporary suspension of grant funding from SNC had been circulated.

7.13 A funding request from Citizens Advice was considered but no grant agreed.

8	REPORTS - i(a)) PLANNING – in view of the fact that a quorum was not possible for the Planning Committee, it was RESOLVED that the following application be considered and comments submitted accordingly		
	Application No	Details	Comments
	S/2019/2214/TCA	T1 Norway spruce tree fell to ground level at 4 Church Street FOR INFORMATION ONLY	Noted

S/2019/2338/AGD	Determination as to whether prior approval is required for side extension to an agricultural building in respect of siting, design and external appearance of the building at windmill Farm FOR IFORMATION ONLY	Noted
S/2019/2352/FUL	Proposed new dwelling with single detached garage at 9 Brackley Road	No objections
S/2019/2392/FUL	Variation condition 1 (plans) S/2019/0711/RES (Conversion of school building to 2 dwellings. Demolition of other buildings and erection of 3 additional dwellings.) To change part of the boundary treatment at old Jnr School, Green Lane	Support as welcome tidying up of the area
S/2019/2504/ADV	Three identical non-illuminated signs at roundabout A413 Silverstone	No objections
S/2020/0002/FUL	Garage conversion, single and first floor rear extension to create self contained annexe, front porch and roof lights to front elevation at 24 Stewart Drive	No objection

b) The Neighbourhood Plan had not met since the last meeting but the plan was progressing.

c) Consideration of SNC consultation on Local Development Order had been circulated but there were no comments to feed back to SNC. An extension of the date was noted.

ii) **SRA** – a) As Cllr Woolford as the Council’s representative on the management Committee was not able to attend the last meeting there was no report. Nick Ashby as Chair of the SRA was invited to give a report in which he detailed who the current Trustees were, explained the creation of two sub committees one covering the field use and the other use of the building, and the intention to go to the Charity Commission for amendments to the Trustees. The SRA were working hard to understand the situation and how diverse the current position is. Three attempts at New Homes Bonus funding had been unsuccessful and there was now a move towards seeking help via the Community Infrastructure Levy funds with the help of SNC Officers. He passed over to the members a paper on an inaugural meeting at the setting up of the SRA. He also highlighted play area issues which had previously arisen in their Minutes which he was assured would be included in the later discussions. He was thanked for the report and it was confirmed that the outcome from the closed session on the Agenda would be fed back to him as soon as the PC Minutes were completed and circulated to members in draft form.

iii) **FOOTPATHS** - There was no report from Anthony Thompson as Parish Path Warden but he had confirmed to the Clerk his willingness to stay in this position which was an NCC appointment. This was acceptable to the Council and would be progressed through the Rights of Way Office.

iv) **HIGHWAYS** – a) Concerns were expressed about a plethora of signage and sandbags being left around the village and the Clerk would ask for these to be removed. Issues were again raised regarding water discharge onto the road opposite the Doctor’s Surgery. A resident agreed to clear the culvert blockage the following day but the matter needed again to be reported to Highways and the village handyman asked to clear this on a regular basis.

b) Feedback was given from previously reported issues.

c) The locations for three CCTV cameras were determined it being **RESOLVED** for the time being not to purchase a fourth camera. The locations would be by the school car park entrance on the A413, on Church Street by West End/SRA entrance on Church Street and the Dadford Road/Brackley Road junction. Notice of a license had already been registered with NCC and these locations would now be

	<p>added and the Officer asked for determination. An order would be placed once the License was received and the Clerk would purchase a laptop to manage the data.</p> <p>d) The Towcester Road footpath/cycleway was now completed. Helen Howard would be asked to look at the issue raised by the resident of The Slade on the higher level of the path following completion.</p> <p>e) A license had been requested for the bench on Stocks Hill and this would be progressed with the Regulations Officer</p> <p>f) In the absence of Cllr Mrs Tosh there was no update on the Little London Safer Routes to Schools works.</p> <p>g) Cllr Mrs Tosh was also looking into surfacing improvements by the War Memorial.</p> <p>h) Pictures of damage being caused by motorists driving along the footpath by the Murswell Lane junction with the Bovis site had been passed on to Highways.</p> <p>i) The request for an item on a pathway on Church Street could not be progressed at this time as it had been tabled by Anthony Thompson who was no longer a member of the Council.</p> <p>j) Documents had been received from NCC regarding the 2020-21 urban mowing agreement. It was RESOLVED that the Council opt out of the County scheme for a grant of £635.57</p> <p>v) LIGHTS – No issues raised.</p> <p>vi) PLAY AREAS – a) Cllr Rudland reported no concerns at Church Street.</p> <p>b) In the absence of Cllr Mrs Tosh there was no report on Old Oak.</p> <p>vii) POCKET PARKS - Cllr Mrs Branch had advised that there were no issues at either site.</p> <p>viii) CIRCUIT – Cllrs Laband and Rudland gave feedback from the latest meeting with Silverstone Circuits. There had been no MEPC meeting. Cllr Woolford expressed concerns about the impact hotel and business development will have on the village and after consideration it was RESOLVED that letters be sent to Silverstone Circuits and MEPC asking to see their assessment of the impact on the village.</p> <p>ix) OTHER REPORTS - a) Entries for News and Views would be put together ready for the March edition including parking on footpaths which had been raised by Cllr Mrs Williams.</p> <p>b) Cllr Mrs Fanning gave an update on the position with leaflet holders and their contents. Two would fit into the designated area available one with leaflets provided by the supplier and the second for local information. These were free of charge with no contract involved. Enquiries would be made of Dadford Council as to where they sourced their name plate used to replace the Telephone sign. Cllr Mrs Fanning was thanked for her efforts on this project.</p> <p>c) In the absence of Cllr Bambridge there was no further feedback on the bus services.</p> <p>d) All members had now advised their position on standing in the May Election.</p> <p>e) The date of the Annual Village Meeting was noted as Wednesday 29th April 2020, based on last year's attendance the venue was likely to be the Methodist Church but this would be determined at a later date. A provisional booking was also registered at the SRA.</p> <p>f) The meeting was briefed on the planned Brackley Community Hospital and Cllr Caryl Billingham from Brackley had been invited to attend the AVM following a suggestion from Cllr Bambridge. This was not yet confirmed.</p> <p>g) Members could not recall who had requested an item on the agenda on SNC Magazine. This would be carried forward to the next meeting.</p>
	<i>Pursuant to the public bodies (admission to Meetings) Act 1960 due to the sensitive nature of the matter next to be considered relating to the playing field on Church Street members of the public and press were asked to leave.</i>
9	Circulated information on issues relating to the playing field on Church Street following advice from the Council's Solicitor and NCalc was considered by the Council and decisions RESOLVED in relation to ownership of the land, control of the field, FIT registration, position on Custodian Trusteeship, current Lease position, basis for grant funding, PC representation on the SRA Committee, children's play area and future involvement in grant applications.
10	CORRESPONDENCE – i) Tabled and general correspondence was noted. ii) Invitations to the SNC Chairman's tea party were noted two villagers having been nominated.
11	CONSULTATION DOCUMENTS - None
12	ITEMS FOR THE NEXT MEETING AGENDA – None requested
13	DATE OF NEXT MEETING – Monday 10 th February 2020

There being no other business the meeting closed at 10.21pm

