

SILVERSTONE PARISH COUNCIL

Minutes of the meeting held on **MONDAY 11th NOVEMBER 2019** at 8.00 pm at the Methodist Church.

Present: Cllrs. A Thompson (Chair), D Bambridge, J. Laband and-Cllrs Mrs C Tosh (acting as clerk), M.J. Branch, K. Fanning.

1	APOLOGIES were received and noted – (reason for absence should be stated) and consider any issues arising. Sally Williams (away), Peter Woolford(away), Sally Cann,John Rudland(prior appointment, Michelle Webb (unwell). 7 members of the public were in attendance.					
2	CHAIRMAN'S ANNOUNCEMENTS were noted and included an explanation of the clerk's absence due to illness. The Council wished the clerk a speedy recovery. The meeting was advised that Mr Ashby (present as a member of the public) was to be recording the meeting.					
3	i)No DISPENSATION REQUESTS had been received. ii)To invite any DECLARATIONS OF INTEREST by members on Agenda items – Cllr Laband declared an interest in planning matters relating to the application for the Infant School site. iii) Members were reminded of the REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes, within 28 days of the changes					
4	It was resolved that the sign the MINUTES of the Meeting of the Council held on 14 th October 2019 and also the Minutes of the Finance Committee on 24 th October be signed as a true record in line with Standing Orders.					
5	<p>PUBLIC TIME – a) Dr Newton and Gerald Lovell addressed the meeting on some of the history of the SRA. As Dr. Newton was previously both the Chairman of the Parish Council and the founding Chairman of the SRA he wished to reassure himself with regard to who holds the title for the SRA/land? When had changes taken place. How the organisation was to be financed? The chair indicated that this was being investigated currently by a firm of specialist Solicitors in this field but investigations were ongoing and no final resolution was, as yet, forthcoming. The Chair would communicate the outcome to these interested parties and would make this information public through News and Views. Mr Ashby again asked for clarification of the formula for financing of the annual grant to the SRA. He also distributed a timeline for consideration (Part 1). Clarification was sought on behalf of the Parochial Church Council that the Parish Council would support their bid to secure a disabled parking space outside the Church Rooms. This was confirmed. A question was raised about the donation for the crosses and wreath purchased for the Remembrance Day service and it was confirmed that the Parish Council had made a suitable donation for these.</p> <p>b) REPORT from the District Councillor – Progress was being made towards the Unitary Authority but this is now on hold due to the announcement of a forthcoming General Election. A main political Party wished for Northampton to be a separate Unitary Authority but the remaining east and west areas were of insufficient size to be classed as Unitary. As we are now in a period of PURDAH no further discussion could take place.</p>					
6	FINANCE – 5.1 It was RESOLVED that the following accounts be paid:					
	300988	£773,84) £ 35.88 £809,72		Linda Paice	Salary Expenses	LGA 1972 s112 LGA 1072 s111
	300989	£462.83		HMRC	Tax and NHI	LGA 1972 s112
	300990	£285.84	47.64	DNH Contracts	Dog bin maintenance	Open Spaces Act
	300991	£368.69	61.45	Printerbase	Toners	LGA 1972 s111
	300992	£50.00		Greens Norton RBL	Poppy wreath and crosses	Section 137
	300993	£1238.40	206.40	N J Blackwell	Mowing	Open Spaces Act
	Direct debit	£98.88	4.70	SSE	Electricity	Highways Act
	Direct debit	£3.00		Lloyds TSB	Multipay card fee	LGA 1972 s111

6.2. It was further **RESOLVED** that the following payments be made under Financial Regulation 6.5

Chq No	Amount	Incl VAT of	Payee	Details	Power
300994	£459.00		Adam Craig	Handyman works	Open Spaces Act

6.2 **RECEIPTS** - £3325.38 Haymaker re Handley Park Solar Farm Annual payment

6.3 The Council's bank balance at 31st October 2019 - £181416,33 was noted

6.4 Chair requested that feedback on a Council Grants Policy be deferred to the Next Meeting .

6.5 Information circulated from NCALC re budget setting preparation was noted Cllr Bambridge, as chair of the Finance Committee, had adjusted the budget in light of the increased NCALC fees for the coming year. This gave a total budget of £86691 with a balance from reserves of £20415.

In response to the request for additional funding to the SRA (through the annual grant), the chair explained the calculation based on the number on the Electoral Role. The council felt that this could only be acceptable on production of a business plan showing how this would be spent. There was also explanation of the calculation having being increased for 2020 at a rate of 3% (1% over the rate of inflation). The request for a rate of £5 per member on the Electoral Roll was withdrawn by the SRA representative present.

6.6 A draft Budget forwarded by the Finance Committee was considered and it was unanimously **RESOLVED** that SNC be precepted upon for £664476 for the year to March 2021

6.7 The Clerk would issue members with a copy of a precept information sheet drawn up for the recent new residents"meeting. This had already been submitted for News and Views.

6.8. The Clerk had been working with Resolve Energy as in previous years on a power contract going forward. It was **RESOLVED** to proceed with buying into the brokered deal to fix the cost of un-metered electricity supply until 2024 when the current contract ended in 2021.

6.9 It was **RESOLVED** that the costs of £150 for tree works at St Michael's Church be paid by the Council.

6.10. In line with the requirements on annual reporting of Community Infrastructure Levy payments, it was noted that – Since the inception of CIL £4313.75 had so far been paid to the Council and a further payment of £12941.24 was imminent.

6.11 Cllr Woolford had asked if another member would take over responsibility for the internal verification of the Council's accounts and Cllr Mrs Fanning agreed do this until the next PC election in May 2020. She requested a briefing on this from the clerk and undertook to have looked at this for the forthcoming January meeting.

7 **REPORTS** - To receive any reports as follows

i) **PLANNING COMMITTEE** – As the quorum requirements for the earlier planned Committee Meeting had not been met, the Full Council considered the following issues:

a) **MINUTES** of the meeting of the Committee held on 14th October 2019 were agreed and signed as a true record of that meeting in line with Standing Orders.

The following **APPLICATIONS** were considered and responses would be submitted accordingly

Application No	Details	Comments
S/2019/2014/FUL Weblink: http://snc.planning-register.co.uk/plandisp.aspx?recno=105303	Variation on condition 1 of planning permission S/2013/1396/FUL to allow for continued use of the building as hospitality suites until 31 December 2025 at Brooklands Hospitality Suite Silverstone Circuit	No objections but it was noted that had been an ongoing application since the early 2000's.
S/2019/2040/FUL Weblink: http://snc.planning-register.co.uk/plandisp.aspx?recno=105307	Drop kerb from the road on to the property at 7 Towcester Road	Support Precedent had been set by neighbouring properties. Basic health need.
S/2019/2047/FUL Weblink: http://snc.planning-register.co.uk/plandisp.aspx?recno=105395	Extend bedroom 1 dormer over existing car port at 4 Hillside Avenue	No objections

	1666	
S/2019/2054/OUT Weblink: http://snc.planning-register.co.uk/plandisp.aspx?recno=105375	Retention and conversion of main school building to one dwelling and demolition of other buildings and erection of three further dwellings (outline – includes Access and Layout) at former Infants School, High Street	Object *Insufficient strength to surface of the lane to accommodate more than the weight of a car. *Impact on neighbouring property (The Compasees) as pressure from repeated vehicle access could impact on the sub structure of the external walls and cellar. * Insufficient width for Firefighting vehicles The Council would fully support the statement being submitted by Cllr Bambridge as Ward Members
S/2019/1999/FUL Weblink: http://snc.planning-register.co.uk/plandisp.aspx?recno=105306	Realignment and alterations to boundary of Lodge Cottage, 31 Brackley Road	No objections. Suggest that proposed hedge and fencing be reversed in order to ‘soften’ street scene. Replace with Post and Rail.
S/2019/2070/FUL Weblink: http://snc.planning-register.co.uk/plandisp.aspx?recno=105120	Erection of an external extraction unit and an acoustic Carbon Component Solutions carbon component Screen, and additional areas identified for possible future external equipment at New Rookery Farm	No Objections

To note **PERMISSION** notices received – Bleak Hall Barn and Little Ridge.
To note **REFUSAL** notices received – none
There were no **OTHER PLANNING MATTERS** to discuss
No items were highlighted for the next meeting.
b) Update on **Neighbourhood Plan**
Writing of plan is drawing to a close and is likely to be in a position to be turned over to consultants, Kirkwells by the end of November for scrutiny and tie up between our plan and SNC documentation. RPB to then visit Burnley to discuss and receive feedback. Following this begins the formal process for this to be approved by the Parish Council and then it proceeds to SNC for comment, then to the Independent Examiner before the final referendum.
Ongoing discussions are taking place with Landowners and their advisers plus a Housing Association.

- ii) **SRA** a) Report from last Committee meeting - none
- b) An update on legal advice received to date was noted. It was clarified that the Parish Council was awaiting further documentation from NCC re original sale of the land.
Mr Ashby agreed to forward to the Chair Part 2 of the documentation he had compiled (Part 1 having been circulated at the meeting). No further action until all paperwork can be evaluated.
- c) Update on Leisure Enhancement Project – i) Informal feedback re the NHB grant application was shared with Mr. Ashby. Cllr Bambridge apologised, on behalf of SNC, for the poor paperwork received by the Clerk.
- d) ii) The Council’s determined position (in the light of management issues previously highlighted in particular as they relate to the Council’s position as the Client for the enhancement project) was clarified following advice from our solicitors. This being that the PC should not enter into any contracts or agreements on behalf of the charity at all’. The SRA view was that everything should start again as the ‘client’. This was agreed

as a positive way forward and action would be taken by the Clerk to call a meeting of the Council's Leisure enhancement Committee at the appropriate time.

- e) The request from the SRA Management Committee for increase to future payments from the PC had already been withdrawn
- f) The request from the SRA Management Committee re NHB funding for Remote Controlled Site was clarified in that

There is £992 excluding vat for clearance of the area and £883 excl vat for three picnic tables. The money cannot be used for anything else and all orders have to be placed by the PC and with its prior agreement. Invoices need to be in the name of the PC and paid by it.

A clear audit trail is required alongside invoices, proof of bank clearance to show that the money has been used for the purpose for which it was intended.

iv) FOOTPATHS

- a) No Monthly report was tabled
- b) The issue of the footpath at 'Bluebottle' (extension of Murswell Lane) was raised. This footpath through to the new Bovis development is being used as a cut-through by cars and taxis and needs to be reported to Highways and Bovis with a request for bollard(s) to be located to avoid this menace.

HIGHWAYS - a) Any highways issues to report - i) Degradation of the footpath between the War Memorial garden and public footpath – needs resurfacing (New Homes Bonus). Advice is being sought from Helen Howard from KeirWSP.

- ii) WI had requested permission to put a plaque on the wall to recognise that members had looked after these gardens since 1974? There were no objections and provided that this would be at WI's own cost and that they would consult with the owners of the The White Horse.
- iii) It was noted that the give way markings had been repainted at the junction of Brackley and Dadford Road but no centre line marking had been painted due to forthcoming road alterations.

b) Update on previously reported issues

Blocked drain by Baines Close - Drainline contact 15/10 to check and clean gully.

c) Update on determination of locations of four planned CCTV cameras No determination at this stage and agreed to carry forward to next meeting.

d) Feedback on unfinished footpath/cycleway on Towcester Road

Work is progressing but another pole in middle of footpath near Whittlebury Road.

e) Feedback on proposed bench by Stocks Hill bus stop and also benches inside all of the bus shelters – The Parochial Church Council was happy to proceed with the bench in its annotated position. The village handyman to be asked to proceed with fixing the new benches inside the bus shelters once costs are known.

f) Cllr Mrs Tosh gave feedback on the recent meeting related to proposed safer route to schools details for Little London. She indicated that the meeting with Helen Howard and two County Council Officers from Highways had gone well and that a realignment of the footpaths would be taken forward with safety barriers installed on the school side to resolve issues raised before of the possibility of children running into the street. Footpath round the edge of the corner (Towcester Road and Little London near to existing crossing) would be taken out of scheme. Possible date for work (Mid December) at same time as replacing VAS outside school.

g) b) The faulty 30mph sign outside the school was again noted. (This was due to be replaced).

i) **LIGHTS** - a) No faulty lights to report

vii) **PLAY AREAS** – a) Church Street report – None due to the absence of Cllr Rudland.

b) Issues related to youth shelter -Anti vandal paint suggested but, following advice from Police, not recommended.

b) Old Oak report – Everything satisfactory. Still no signs of spraying to deter weeds/saplings. The Clerk would be asked to follow up on this.

	<p>vii) POCKET PARKS - a) Brickle – all neat and tidy b) Olney Meadow – all neat and tidy.</p> <p>viii) CIRCUIT – a) Update from latest meetings as no meeting held. Feedback from visits to the ‘Experience’ were both positive and negative.</p> <p>ix) OTHER REPORTS – a) Consideration of entries to News and Views Cllr Bambridge to forward reports on Bin Stickers and Update on Local Bus timetables to News and Views. The clerk to forward Precept explanatory sheet to News and Views as well as circulating to all PC members. b) Updates on conversion of High Street telephone kiosk Cllr. Mrs. Fanning is awaiting information on two leaflet displays for the telephone box. One to hold our choice of leaflets and the other to hold provided leaflets. c) Feedback on Methodist Church welcome event for new residents Low attendance of new residents but interest from families with young children for preschool and Tiggers. d) Cllr Bambridge read out an update on the local bus service and it was resolved that this should be circulated through News and Views e) 2020 Election - i) The date and venue of the forthcoming election was noted as 7TH May 2020 at the SRA ii) Clarification from members on their intention to stand or otherwise had been requested and it was agreed that current members let the clerk know by email what their intention was prior to the next meeting in January. iii) The effect on the May 2020 Council meeting date of the election was noted. iv) Meeting dates for 2020 were circulated and May date changed to fit in with requirements in an election year and fitting in all 4 councils covered by the clerk.</p>
8	<p>CORRESPONDENCE - i) To note any tabled correspondence. As we entered the period of Purdah, no discussions with a Political nature would be considered. ii) Parishes against pollution update - noted iii) Power for People re local green energy generation- noted iv) No participation this year in ACRE and CPRE Northants Village Awards 2019 v) ACRE re new Project Administrator - noted vi) NCALC Building Communities publication - noted vii) SNC Press Release re Unitary legislation before Parliament - noted</p>
9	<p>CONSULTATION DOCUMENTS –Armed Forces Covenant – members unhappy about the statement of intent and have, therefore decided not to participate but will always treat members of the armed forces with due respect.</p>
10	<p>To receive any ITEMS FOR NEXT MEETING AGENDA</p> <ul style="list-style-type: none"> • SNC magazine • Pathway on Church Street
11	<p>To note DATE OF NEXT MEETING – 13th January 2020 at 8pm in the Methodist Church Room , there being no meeting in December 2019. A Planning meeting may be required and will be notified if needed.</p>

There being no other business the meeting was closed.