

**SILVERTONE PARISH COUNCIL
MINUTES OF MEETING OF THE COUNCIL HELD ON MONDAY 9TH MARCH 2020 IN THE
METHODIST CHURCH ROOM AT 8PM.**

PRESENT: Cllrs J. Laband (Chair), D. Bambridge, J. Rudland and Cllrs Mrs C. Tosh, S. Cann, S. Williams and M.J. Branch

The meeting started at 8.05pm

1	APOLOGIES were received and accepted from Cllrs Mrs Fanning and Mrs Webb (work commitment)					
2	CHAIRMAN'S ANNOUNCEMENTS were noted.					
3	No DISPENSATION REQUESTS had been received. ii) No DECLARATIONS OF INTEREST were made. iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.					
4	It was RESOLVED that the Minutes of the Meeting held on 10 th February 2020 having been previously circulated, be signed as a true record in line with Standing Orders.					
5	The RESIGNATION OF PETER WOOLFORD was noted and the vacant seat had been advertised.					
6	The Clerk advised that ELECTION PACKS for the May 7 th Election were available for those who wanted one. It was clarified that members stayed in post until May 11 th when the new Council took over.					
7	<p>PUBLIC TIME – The Chair of the SRA raised various issues relating to ongoing matters. He was advised that SNC was taking further advice on the Custodian Trusteeship position and determination on previous grants made to the Council. The response from Fields in Trust regarding the Deed of Dedication was also raised. FIT is happy that this had been rightfully signed by the PC as the holder of the registered title against which they had registered a legal restriction. Consideration would be given to this at a future meeting as whatever happened FIT agreement would be needed for any changes to be made regarding either the Deed or the registered title holder. At this point the Chair stopped any further interchange on this matter.</p> <p>Another resident also asked questions on the position on grants and grant applications by the SRA going forward and was updated on the current position after both the SRA and the Council having met with SNC Officers.</p> <p>A resident asked if there was to be a village VE Day event and was advised to contact Cllr Mrs Webb.</p> <p>Dermot Bambridge as DISTRICT COUNCILLOR reported on the SNC position on the Coronovirus and Local Government Reform and clarified that Silverstone would fall within the Silverstone Ward in the new Unitary Authority. Councillors are keen to keep the difference between the rural and urban areas. He was thanked for his report.</p>					
8	FINANCE –8.1a)To agree payment of the following accounts:					
	Chq No	Amount	Inc VAT of	Payee	Details	Power
	301018	£995.97) £ 67.56) £1063.53		Linda Paice	Salary Expenses	LGA 1972 s112 LGA 1072 s111
	301019	£227.40		HMRC	Tax and NHI	LGA 1972 s112
	301020	£108.67	0.80	SLCC	Clerk's manual	LGA 1872 s111

301021	£40.00		Information Commissioner	Data Protection renewal	LGA 1972 s111
301022	£375.00		Silverstone Design Solutions	News & Views	LGA 1972 s142
301023	£234.88		Rob Brightman	NHP expenses	GPOC
301024	£428.80	69.80	Edge IT Systems	Accounts package hosted services	LGA 1972 s111
301025	£9000.00	1500.00	WJ Clarkson & Sons	NHB Project - Methodist Church	NHB
Direct Debit	£95.99	4,56	SSE	Electricity	Highways Act
Direct Debit	£3.00		Lloyds TSB	Multipay charge	LGA 1972 s111

8.1b). It was further **RESOLVED** that the following accounts be paid under Financial regulation 6.5:

Chq No	Amount	Inc VAT of	Payee	Details	Power
301026	£234.00	39.00	Online Playgrounds	Old Oak gate spring	Open Spaces Act
301027	£83.22		Colemans	NHP copying	GPOC
301028	£321.00		NCC	Highways License	Highways Act
301029	£23400.00	3900.00	Wireless CCTV	CCTV cameras – NHB project	Highways Act
301030	£46.75		John Damsell	Cover ages for NHP	GPOC
301031	£228.67	38.11	DNH Contracts	Dog bin maintenance	Open Spaces Act
301032	£418.80	69.80	Edge IT Systems	Accounts package hosted services	LGA 1972 s111

8.2 To note any **RECEIPTS-** £635.57 -NCC mowing grant

8.3 Details of the Council's bank balance at 29th February 2020 would be circulated.

- 9 **REPORTS – i) PLANNING COMMITTEE –** a) Cllr Mrs Tosh reported on the applications going forward to SNC following the earlier meeting of the Planning Committee.
b) Cllr Mrs Tosh updated the meeting on the Neighbourhood Plan following the earlier presentation to members. It was hoped that the Plan would soon be going forward to local public consultation for comment and that the members would be asked to approve the these documents at the next meeting.
c) The Clerk reported back to the members following the recent meeting of the SNC Planning Committee. Two applications at the Circuit has been approved and the application relating to the former Infants School had been refused.
d/e) Two consultation documents from the West Northants Joint Planning Unit on the Strategic Housing Land Availability Assessment and SNC on the Local Plan Part 2 Modifications were noted.
f) It was noted that a Freedom of Information request had been received relating to the former infants school applications and a suggested response which had been circulated was approved. It was **RESOLVED** that this be sent.

ii) a) There was no report from the **PARISH PATH WARDEN** this month. The Clerk would make contact as reports had been promised.

iii) **HIGHWAYS** a) No further issues were reported.

b) Updates were given on previously reported issues including the condition of the whole length of the A413 through the village.

c) The Clerk was pleased to report that the Highways Licence for the three planned CCTV cameras had been paid today and the Licence was imminent. The documents were duly signed and would be returned. The order had been placed with wireless CCTV, the pro forma invoice processed and arrangements made with Aylesbury Main for the equipment to be delivered directly to them for installation.

d) There was nothing further to report on the contact from a resident of the Slade regarding the height of the cycleway and footpath on Towcester Road.

e) Cllr Bambridge had researched details of suitable materials for use around the War Memorial and would pass on the contact details for the Clerk to obtain quotations.

f) The Clerk would make contact with Everards Brewery regarding the water discharge onto Whittlebury Road from the pub wall.

g) The position on the Murswell Lane plans to stop vehicular access was advised.

h) The cycleway completion north of the roundabout on the west side of the A413 was planned to start shortly.

i) Installation of the planned VAS by the school had been promised this month.

j) The Licence for the planned bench on Stocks Hill was now to hand and the Clerk would seek quotes for installation.

iv) **LIGHTS** – a) No faulty lights were reported.

v) **PLAY AREAS** - a) Church Street - Cllr Rudland reported that all was in order on the last visit. The Clerk would check with the Handyman that the area had been swept as requested.

b) The Old Oak replacement gate spring had been installed. Cllr Mrs Tosh reported that a small tree had fallen over onto the fence and the Clerk would make arrangements for this to be removed.

vi) **POCKET PARKS** – a) All in order at both sites and volunteer groups continued to meet

vii) **SRA** – a) Consideration of a replacement for Peter Woolford as the Council's representative on the SRA Management Committee would be carried over to the May meeting once the new council was in place.

b) Following the closed session at the February meeting, the following decisions were made:

- Legal costs for the proposed Lease for the play equipment area would be met by the Council. The SRA to provide all quotations received to date.
- Items not formally shown on the Agenda but relating to the SRA can be raised in Public Time or allowed at the discretion of the Chair.
- Cllr Mrs Tosh had put together a report for the Annual Village Meeting regarding the change of position at the SRA which would be sent for inclusion with other reports to the AVM to News and Views. A copy would be sent to the SRA Management Committee for information who were at liberty to do likewise or to be allowed to give a verbal report to the AVM within the time limit allowed.

c) As there was some confusion clarification was given on the process to register the SRA and other assets for ACV designation. The clerk clarified that not living in the village she could not complete some section of the new application form. Cllrs Rudland and Mrs Tosh agreed to look at these.

d) Cllr Mrs Tosh, Cllr Bambridge and the Clerk had attended a meeting at SNC regarding a possible route for further grant consideration for the SRA through the Community Infrastructure Levy funding. A meeting of all interested users of the Church Street facility was being progressed by the SNC Officer.

e) A list of flood resilience equipment had been found by the Chair of the SRA and seemed all to be present. A new lock would be fitted to the container and appointment of a member to take responsibility for equipment management would be raised at the May meeting. Cllr Mrs Tosh would make contact with Anthony Thompson regarding some sandbags earlier passed on to him.

	<p>viii) CIRCUIT- Cllr Bambridge updated members following the latest MEPC meeting. More building was underway but all within Aylesbury Vale</p> <p>ix) Following the notification of the proposed resignation of the Clerk, it was formally RESOLVED that an Appointments Panel be set up composed of Cllr Mrs Tosh, Cllr Mrs Williams and the Chair. This Panel to have delegated power to progress a replacement and bring back proposals to Full Council.</p> <p>Cllr Mrs Tosh had already made contact with Danny Moody at NCALC who was happy to support the Council through the process on a paid basis. NCALC already had a Recruitment Manual which had been downloaded and a suggested Job Description, Person Specification, Skills Matrix and proposed advert had already been forwarded and commented upon. A meeting of the Panel would be arranged.</p> <p>ix) OTHER REPORTS -a) News and Views items were discussed and agreed. b) The Clerk fed back to the meeting following exchanges with Bovis Homes in regard to allotments. Cllr Bambridge would submit an item for News and Views to assess interest. Relevant correspondence would be forwarded to him c) It was RESOLVED that three adhesive panels be ordered for the High Street phone box to be fitted by the supplier. The clerk updated on the position on the Brackley Road box.</p>
8	CORRESPONDENCE None
9	CONSULTATION DOCUMENTS – None other than already highlighted.
10	ITEMS FOR THE NEXT MEETING AGENDA – None requested
10	DATE OF NEXT MEETING – i) Monday 20 th April 2020 at 8pm in the Methodist Church Room, this meeting being later in the month due to Easter

There being no other business, the meeting closed at 9.55pm