

SILVERSTONE PARISH COUNCIL.

MINUTES OF MEETING HELD ON MONDAY 9th APRIL 2018 AT 8.00pm AT THE METHODIST CHURCH ROOM

PRESENT: Cllrs A Thompson (Chair), D. Bambridge, P. Dunne, P. Hinton, J. Laband, J. Rudland and Cllrs Mrs M. J. Branch and M. Webb Also in attendance L. Paice, Clerk, and 3 members of the public.

1	APOLOGIES were received and accepted from Cllrs Mrs Cann (recuperating), Mrs Tosh (prior commitment) and Mrs Fanning (away). Members were reminded that apologies needed to be given directly to the Clerk in order that a quorum of members could be confirmed prior to the meeting.					
2	CHAIRMAN'S ANNOUNCEMENTS were noted.					
3	i) No DISPENSATION REQUESTS had been received. ii) DECLARATIONS OF INTEREST - None. iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.					
4	Michelle Webb was welcomed to the meeting as a newly CO-OPTED MEMBER for the seat vacated by Peter Hart. The requisite forms were duly completed and a Councillor's Manual would be provided. Cllr Bambridge raised concerns relating to the Council's current co-option policy and it was RESOLVED that he work on a revised Policy to be presented to the next meeting.					
5	It was RESOLVED that the Minutes of the Meeting of the Council held on 12 th March 2018, having been previously circulated, be signed as a true record in line with Standing Order 5a(iii).					
6	PUBLIC TIME – A resident raised issues relating to Faccenda chicken farm waste being transported through the village highlighting damage to verges on West End, which was signed as unsuitable for heavy vehicles, and queries regarding uncovered loads. The Council RESOLVED that contact be made with Faccenda to highlight these concerns and seek a resolution to the issue. Contact would also be made with the farmer who was taking delivery of the waste. Cllr Bambridge would also raise the environmental issues with SNC Officers. Cllr Bambridge as DISTRICT COUNCILLOR advised that he would be giving a report to the Annual Village Meeting two days later.					
7	FINANCE – 7.1a) It was RESOLVED that the following accounts be paid:					
	Chq No	Amount	Inc VAT of	Payee	Details	Power
	300789	£750.77)		Linda Paice	Salary	LGA 1972 s112
	300790	£448.80	74.80	N J Blackwell	Mowing	Open Spaces Act
	300791	£75.60	12.60	Amber Screen & Display	Phone box signs	GPOC
	300792	£40.46	6.74	TBS	Handyman materials	GPOC
	300793	£229.33	38.22	A H Contracts	Dog bin maintenance	Highways Act
	300794	£415.00		Silverstone Design Solutions	News & Views	LGA 1972 s142
	300795	£121.48	20.25	Glasdon	Dog waste bin	Open Spaces Act
	7.1b) To approve payment of the following accounts from the NHP fund:					
	Chq No	Amount	Inc VAT of	Payee	Details	Power
	300796	£50.00		St Michaels Church	Room Hire	LGA 1972 s111
	300797	£29.48		John Rudland	NHP expenses	GPOC
	300798	CANCELLED				
	300799	£4680.00	780.00	Kirkwells	NHP consultancy	GPOC
	300800	£667.50		Groundwork UK	Return of NHP grant balance	GPOC

	<p>7.2 RECEIPTS – None</p> <p>7.3 Details of the Council’s bank balance at 31st March, the financial year end, would be circulated.</p> <p>7.4 Latest details of the New Homes Bonus fund had been received showing a balance from 1st April of £193,513.97</p> <p>7.5 Details of the Section 137 allowance for 2018-19 were noted.</p>
8	<p>REPORTS – i) PLANNING COMMITTEE – a) The Chair updated the meeting on decisions made in the earlier meeting of the Planning Committee.</p> <p>b) A NEIGHBOURHOOD PLAN WORKING PARTY update was given by Cllr Rudland in the absence of Cllr Mrs Tosh. A power point presentation would be given at the Annual Village Meeting.</p> <p>ii) a) The FOOTPATHS OFFICER’S monthly report was noted.</p> <p>b) No other issues were raised</p> <p>iii) HIGHWAYS – a/b) No further highways issues were raised and updates updates were noted. The Clerk would check the current status of the planned works to Whittlebury Road.</p> <p>c) An additional waste bin had now been installed on the A413 close to the school.</p> <p>d) There was no report on Speedwatch.</p> <p>e) Further information was still awaited for the planned enhancements on Stocks Hill.</p> <p>f) Feedback from Highways determined that nothing could be done about the barrier at the end of Gravel Walk at the present time.</p> <p>g) Cllr Rudland was progressing details on proposals to upgrade the footpath to the SRA in order that comment could be followed up with Highways.</p> <p>h) A resident had made contact following an incident on High Street where an elderly relative was injured one evening falling over steps onto the pavement. Cllr Mrs Branch agreed to speak to the householder regarding the possibility of a white line along the edge of the steps and this suggestion would also be clarified with SNC Conservation Officers.</p> <p>The same resident had highlighted concerns relating to dog mess on the verges from the mini roundabouts on the A413 down to the school and Cllr Bambridge undertook to arrange a visit by SNC Officers. A piece would be sent for the next edition of News and Views but there was no determination as to which member would do that. A letter would also be sent to the Headteacher at the school asking that the issue be highlighted in a parents newsletter with reference to the danger to children of contact with dog feces.</p> <p>h) Clarification on category 2 highway repairs had been circulated.</p> <p>i) An SNC Officer had inspected the wall on High Street following concerns raised by a resident but currently found no issues. This would be monitored by SNC.</p> <p>j) A request had been received from the Police for agreement to install an ANPR camera by the Church Street/West End junction in advance of the Grand Prix until after the MOTO GP in August/September. It was RESOLVED that this be supported.</p> <p>iv) LIGHTS – a) No faulty lights were reported.</p> <p>b) The Clerk fed back to the meeting details of LED conversions available through Aylesbury Mains at £120 per light in relation to Baines Close. The Chair would look at samples of these conversions used in Whittlebury and report back</p> <p>v) SRA – a) Cllr Dunne reported that some progress was now being made on plans for the building and a Structural Engineer was due to visit shortly. The gate and lock issue was in hand</p> <p>vi) PLAY AREAS - a) Church Street - The Peter Byng memorial seat was now in place and had been very favorably received by the village.</p> <p>b) Old Oak –Quotations were being progressed for replacing the surface with various wetpour style options.</p> <p>.</p> <p>vii) POCKET PARKS – Both sites were in good order. Cllr Mrs Branch requested that the Village Handyman be asked to mow the whole of Green Lane from Olney Meadow upto the old school site. This to be programmed once the cow parsley had gone.</p> <p>a)Brickle - Information was shortly to be added to the new notice board by Eb Brown.</p> <p>b) Olney – It was RESOLVED that the mowing contract for the coming year be renewed with the existing contractor.</p> <p>viii) CIRCUIT – Cllr Bambridge reported on the last meetings held with Silverstone circuits and MEPC</p>

	<p>highlighting both the planned hotel development and the start of the Heritage Centre. A wider scope of activities at the site was being planned.</p> <p>ix) OTHER REPORTS - a) Information on bags and a scoop for salt bins was still awaited from the Chair. b) A required notice had been installed in the newly adopted telephone kiosk and it was RESOLVED that cleaning of the box both inside and out be added to the works list for the Village Handyman. Suggestions would be sought via News & Views for ideas for future use of the box. c) Following circulation of information on the General Data Protection Regulation (GDPR) from NCALC it was RESOLVED that the Council opt into the Data Protection Officer service being offer free of charge for the first year. In relation to GDPR Security Compliance Forms were issued to every member to be completed and returned to the Clerk. A series of GDPR Policies and a Council Data Map would be presented to the May meeting for adoption, these to be circulated in advance of the meeting. The requirement for each Councillor to have a bespoke e mail address for PC business was also discussed and it was RESOLVED that each member arrange to action this and advise the Clerk accordingly of the new address.</p>
9	<p>CORRESPONDENCE – a) Tabled and general correspondence was noted. b) Following a recent request to the Council, it was RESOLVED that a Memorial Seat in memory of Ian Schofield be accepted. A license for its siting would be applied for and it would be added to the PC’s Insurance Policy cover</p>
10	CONSULTATION DOCUMENTS - None
11	ITEMS FOR THE NEXT MEETING AGENDA – None requested.
	<i>Pursuant to the public bodies (admission to Meetings) Act 1960 due to the sensitive nature of the matter next to be considered relating to the Clerk’s Contract members of the public and press were asked to leave</i>
12	The Council’s determination following a letter from the Clerk was reported and noted. Changes would be implemented and formal confirmation sent to the Clerk.
13	DATE OF NEXT MEETING – Monday 14 th May 2018 at 8pm in the Methodist Church Room. This being the ANNUAL MEETING OF THE COUNCIL nomination papers were circulated to be returned to the Clerk in advance of the meeting.

There being no other business the meeting closed at 9.50pm