

SILVERSTONE PARISH COUNCIL.**MINUTES OF MEETING HELD ON MONDAY 9th OCTOBER 2017 AT 8.00pm AT THE SRA**

PRESENT: Cllrs A Thompson (Chair), J. Laband, D. Bambridge, P. Hinton, P. Dunne, P. Hart, J. Rudland, and Cllrs Mrs C. Tosh, M. J. Branch and K. Fanning. Also in attendance L. Paice, Clerk, and 3 members of the public.

1	No APOLOGIES were received all members being present.																																																																																			
2	CHAIRMAN'S ANNOUNCEMENTS were noted.																																																																																			
3	Mrs Karen Fanning was welcomed to the meeting as a newly COP-OPTED MEMBER and the necessary documentation was completed and a Councillor's Manual issued.																																																																																			
4	i) No DISPENSATION REQUESTS had been received. ii) DECLARATIONS OF INTEREST - None. iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.																																																																																			
5	It was RESOLVED that the Minutes of the Meeting of the Council held on 11 th September 2017, having been previously circulated, be signed as a true record in line with Standing Order 5a(iii).																																																																																			
6	<p>PUBLIC TIME – An issue was raised regarding a street trader visiting the village and causing concerns about parking and it was clarified that currently their License had been withdrawn due to breaches of regulations. Nick Ashby as Chair of the SRA advised the Council of plans to make application to the New Homes Bonus fund for installation of a fire alarm system which would be linked to the Emergency Services. Cllr Hart having made a declaration of interest as a Trustee of the SRA, It was RESOLVED that the Council would support this application.</p> <p>Cllr Bambridge as DISTRICT COUNCILLOR updated members on the new CEO at SNC, and her plans to look at the current management structure within the Council. He also highlighted her planned Peer Challenge. Concerns were highlighted in regard to issues within NCC.</p>																																																																																			
7	<p>FINANCE – 7.1 a) Payment of the following account since the last meeting from the NHP budget was noted:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th></th> </tr> </thead> <tbody> <tr> <td>300725</td> <td>£389.20</td> <td></td> <td>United Print</td> <td>Parish plan copies</td> <td>GPOC</td> </tr> </tbody> </table> <p>7.1 b) The was RESOLVED that the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Inc VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300735</td> <td>£869.21) £ 104.93) £ 974.14</td> <td></td> <td>Linda Paice</td> <td>Salary Shared expenses</td> <td>LGA 1972 s112 LGA 1972 s111</td> </tr> <tr> <td>300727</td> <td>£75.58</td> <td></td> <td>HMRC</td> <td>Tax and NHI</td> <td>LGA 1972 s112</td> </tr> <tr> <td>300728</td> <td>£1759.20</td> <td>393.20</td> <td>N J Blackwell</td> <td>Mowing</td> <td>Open Spaces Act</td> </tr> <tr> <td>300729</td> <td>£381.78</td> <td>63.63</td> <td>A H Contracts</td> <td>Dog bin maintenance</td> <td>Open Spaces Act</td> </tr> <tr> <td>300730</td> <td>£156.52</td> <td>3.84</td> <td>SSE</td> <td>Electricity</td> <td>Highways Act</td> </tr> <tr> <td>300731</td> <td>£919.20</td> <td>153.20</td> <td>Simons & Sons</td> <td>Olney mowing</td> <td>Open Spaces Act</td> </tr> <tr> <td>300732</td> <td>£360.00</td> <td>60.00</td> <td>BDO</td> <td>Audit Fee</td> <td>LGA 1072 s111</td> </tr> <tr> <td>300734</td> <td>£295.00</td> <td></td> <td>Silverstone Design Solutions</td> <td>News & View</td> <td>LGA 1972 s142</td> </tr> </tbody> </table> <p>Congratulations would be passed on to the News & View Team in regard to the new format.</p> <p>7.1 c) It was further RESOLVED that the following account be paid from the NHP budget:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300733</td> <td>£175.00</td> <td></td> <td>Design Solutions</td> <td>Logo design</td> <td>GPOC</td> </tr> </tbody> </table> <p>7.2 RECEIPTS - £8960 NHP grant from Groundworks 7.3 The Council's bank balance at 30th September 2017 was noted as £14865.53 of which: £86040.00 was for earmarked fund: £10516.56 was balance in the Old Oak fund:</p>						Chq No	Amount	Incl VAT of	Payee	Details		300725	£389.20		United Print	Parish plan copies	GPOC	Chq No	Amount	Inc VAT of	Payee	Details	Power	300735	£869.21) £ 104.93) £ 974.14		Linda Paice	Salary Shared expenses	LGA 1972 s112 LGA 1972 s111	300727	£75.58		HMRC	Tax and NHI	LGA 1972 s112	300728	£1759.20	393.20	N J Blackwell	Mowing	Open Spaces Act	300729	£381.78	63.63	A H Contracts	Dog bin maintenance	Open Spaces Act	300730	£156.52	3.84	SSE	Electricity	Highways Act	300731	£919.20	153.20	Simons & Sons	Olney mowing	Open Spaces Act	300732	£360.00	60.00	BDO	Audit Fee	LGA 1072 s111	300734	£295.00		Silverstone Design Solutions	News & View	LGA 1972 s142	Chq No	Amount	Incl VAT of	Payee	Details	Power	300733	£175.00		Design Solutions	Logo design	GPOC
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	<p>£12158.19 was NHP funds : leaving an available balance of £40154.08</p> <p>7.4 It was reported that all members of the Finance Committee were now mandated signatories on the Council account. Signatories of cheques should rotate at meetings to meet best practice.</p> <p>7.5 The Finance Committee would hold its Annual Meeting on Monday 30th October 2017. Venue to be advised</p>
8	<p>REPORTS – i) PLANNING COMMITTEE – a) Cllr Mrs Tosh reported to the meeting on the decisions of the Planning Committee.</p> <p>b) The meeting considered the village confines proposals from SNC as part of the Local Plan Part 2 consultation. Some issues were highlighted and concern expressed that the meeting needed to know why it was considered that confines needed to be changed and what the approach to a response should be following unclear information given at the recent briefing session. The Clerk would contact Andy d’Arcy in this regard, members to feed back with their comments in time for a response to meet the consultation deadline of 10th November</p> <p>c) Further copies of the Parish Plan were now available and members were asked to make every effort to sell them around the village, each member being asked to take five copies.</p> <p>d) The Neighbourhood Plan Working Party was planning an public exposition at the SRA from 28th October to 4th November where the confines map would be one of the documents available to view. A further meeting with Kirkwells was in hand and ecological workshops were to be held on 26th and 27th October organised by Cllr Laband.</p> <p>e) Consultation for information only in relation to four kiosks to house electrical control equipment at Silverstone WRC was noted.</p> <p>ii) a) There was no FOOTPATHS OFFICER report this month. b) Nick Ashby asked to raise the issue of footpaths on the SRA highlighting stile/kissing gate concerns. The Chair as Parish Path Warden explained the position and the Clerk would arrange an on site meeting with Katie Angel of Kier wsp.</p> <p>iii) HIGHWAYS – a) Blocked drains by the mini roundabouts and the pedestrian crossing and also close to the old Butchers shop would again be reported. b) Updates were given on previously reported issues. c) Cllr Mrs Tosh gave feedback following the recent meeting with Highways and the Police relating to school highways issues. d) Cllr Mrs Tosh expressed concerns about more and more parking on the area around War Memorial. NCC parking department would be asked to keep an eye on this.</p> <p>iv) LIGHTS – a/b) No faulty lights reported and there were no other issues. c) It was RESOLVED that the Council renew its Contract with SSE for a further year.</p> <p>v) SRA –Nick Ashby updated the meeting on the Annual General Meeting. He advised that the possibility of a fence along the ditch by Mr King’s land was being investigated. Refurbishment of the changing rooms and toilets was again being considered. As reported in 8.ii(a) above a meeting with the Rights of Way officer would be arranged.</p> <p>vi) PLAY AREAS - a) Church Street - all in order. Details of engraving the planned memorial seat in memory of Peter Byng was proving more expensive than anticipated but it was RESOLVED that this go ahead and an order would be placed. Cllr Rudland would speak to the village Handyman regarding construction of a concrete base. b) The order had been placed for the fencing and hedge work at the Old Oak play area. Cllr Mrs Tosh highlighted the continual problem of the rubber chipping safety surfacing and it was RESOLVED that Greyhound Leisure be asked to quote for a wetpour surface</p> <p>vii) POCKET PARKS – All was in order at both Parks. The Olney pond clean had now been completed.</p> <p>viii) CIRCUIT – Cllr Bambridge reported on the latest meetings with MEPC and Silverstone Circuit and their outline Master Plans. The Circuit was beginning to get its finances under control, still having some way to go. The F1 Contract was being progressed.</p> <p>ix) OTHER REPORTS a) There was no further progress on allotment sites. An earlier report on the land adjacent to Silverstone House was again highlighted with the suggestion from the LPA that the PC approach the developer direct. It was noted, however that this was designated as a public open space so maybe not possible for allotments. The other offer of land off Whittlebury Road had been followed up.</p>

	<p>b) The village Handyman list was being updated as and when projects were put forwards.</p> <p>c) The Chair was still investigating sand bags and a scoop.</p> <p>d) A draft Communication Protocol had been circulated and missing information was added. As it was apparent that some members had not read the document it was RESOLVED that this be taken forward to the next meeting.</p> <p>e) Cllr Mrs Tosh reported that permission had been given to remove the Junior School bell and investigations in regard to this were under way.</p> <p>f) Following a request from Mr. Webb and after discussion, it was RESOLVED that there be an additional sloping tablet on the side of the War Memorial facing the public house for his brothers details to be added. Cllr Bambridge would forward suggested wording in line with what was already in place on the other WW2 section of the Memorial. Les Finn had advised that this could not be done in time for the November 2017 Remembrance period and Mr Webb was happy with this.</p>
9	<p>i) Arrangements for REMEMBRANCE SUNDAY were in hand and Mr Webb had agreed to lay the wreath on behalf of the village. The wreath was handed to Cllr Dunne who would liaise with Mr. Webb.</p> <p>ii) It was RESOLVED that a donation to the Royal British Legion for the wreath be the same as that made in 2016.</p>
10	<p>CORRESPONDENCE – a) Tabled and general correspondence was noted.</p> <p>b) Information from SNC on the CEO's Peer Challenge had been circulated. No member was available to go but the Clerk would be attending.</p> <p>c) An invitation to a Parish Council event on 23rd November was noted but no member indicated availability to attend.</p> <p>d) A letter had been received from NCC seeking offers from landowners to host groundwater monitoring boreholes. The Clerk would contact Andy Kitchin in this regard.</p>
11	CONSULTATION DOCUMENTS - None
12	ITEMS FOR THE NEXT MEETING AGENDA - None
13	DATE OF NEXT MEETING – 13 th November 2017 at 8pm in the Methodist Church Room unless otherwise advised.

There being no other business the meeting closed at 10.20pm