

SILVERSTONE PARISH COUNCIL.**MINUTES OF MEETING HELD ON MONDAY 13TH MARCH 2017 AT 8.00pm AT THE METHODIST CHURCH**

PRESENT: Cllrs A Thompson (Chair), P. Byng, D. Bambridge, P. Hart, J. Rudland, P. Dunne and Cllrs Mrs C. Tosh, S. Cann and M J. Branch . Also in attendance L. Paice, Clerk, and 3 members of the public.

1	APOLOGIES were received and accepted from Cllrs J. Laband (away); P. Hinton (work commitment)					
2	CHAIRMAN'S ANNOUNCEMENTS were noted.					
3	i) No DISPENSATION REQUESTS had been received. ii) DECLARATIONS OF INTEREST were made by Cllr P. Hart in relation to the SRA and allotments and Cllr Byng with reference to Agenda items 6.4 and 6.6 in relation to the Church and NCALC chairmanship respectively. iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.					
4	It was RESOLVED that the Minutes of the Meeting of the Council held on 13 th February 2017 and also amended Minutes of Finance Committee held on 25 th October 2016, having been previously circulated, be signed as a true record in line with Standing Order 5a(iii) by the appropriate Chair.					
5	PUBLIC TIME – No issues raised Cllr Bambridge as DISTRICT COUNCILLOR reported to the meeting on the departure of Sue Smith as CEO. This post was temporarily being filled by Cllr Ian Davies with Paul Sutton acting as Electoral Returning Officer. Details of a new appointment would be publicised shortly.					
6	FINANCE 6.1 a) It was RESOLVED that the following accounts be paid:					
	Chq No	Amount	Incl VAT of	Payee	Details	Power
	300651	£848.35) £29.02) £877.37		Linda Paice	Salary & expenses Shared expenses	LGA 1972 s112 LGA 1972 s111
	300652	£72.29		HMRC	Tax and NHI	LGA 1972 s112
	300653	£160.78	3.60	SSE	Electricity	Highways Act
	300654	£151.50	28.58	A H Contracts	Dog bin maintenance	Open Spaces Act
	300655	£35.00		Information Commission	Registration renewal	LGA 1972 s111
	300656	£107.97		Methodist Church	Room Hire	LGA 1972 s111
	300657	£192.00	32.00	Play Inspection Co	Annual inspection	LGA 1972 s14
	300658	£120.00		Heyford Moles	Church Street playing field issues	Open Spaces Act

6.1(b) It was **RESOLVED** that the following payment be made under Financial Regulation 6.5:

Chq No	Amount	Incl VAT of	Payee	Details	Power
300659	£415.00		Robert Wilson	Old Oak maintenance	Open Spaces Act

6.2 **RECEIPTS** - £40 – News and Views adverts

6.3 The Council's bank balances at 28th February 2017 were noted as £113150.02 in the current account including earmarked funds of £86,008 and £11364.26 in the Old Oak account, unchanged from the last meeting.

6.4 An application had been made from St. Michael's church for a grant towards churchyard maintenance in the sum of £137.39. It was **RESOLVED** that such payment be made at the next meeting.

6.5 It was **RESOLVED** that details of ACRE membership be passed on to the SRA.

6.6 The Council **RESOLVED** that it was content with the effectiveness of its internal audit.

6.7 Having been raised at a previous meeting, it was **RESOLVED** that the Old Oak bank account be closed and the monies held under separate heading in the Council's current account. This to remove the duplication of bank charges over two accounts.

6.8 Cllr Bambridge reported to the meeting on the earlier held meeting of the Finance Committee. The Committee proposed appointment of Adam Craig as village handyman on agreed terms. The Clerk would compile a list of items needing attention which she would maintain. Members would feed in items for the list at each meeting. It was **RESOLVED** unanimously that this proposal be supported by the Council and the Clerk would take the necessary actions in acknowledging all applications received. An account would be opened in the Council's name at TBS in Towcester. The Committee also proposed to the Council the earmarking of an initial £5000 in relation to the NHP Working Party, all payments to be made through the Clerk as Responsible Financial Officer. This was unanimously **agreed**

6.9 The Clerk updated members of the New Homes Bonus balance which currently stood at £177.103. There was discussion and questioning on what this money could be used for and it was determined that the Council would review all applications as and when they came forward.

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REPORTS – i) PLANNING COMMITTEE – a) There had been no meeting of the Planning Committee but Permissions and Refusals were noted as follows:

Permissions – 3 No residential dwellings at land of Brackley Road. This permission carried a CIL liability of £107,012.49

Refusals – Forest House, 33 Brackley Road which carried a CIL liability of £60,788.16 should an Appeal at any future date be upheld;

- 13 Hillside Avenue

- 11 The Elms

The Clerk also advised that following the SNC Planning Committee the previous week, the application by Linnell Brothers on land North of Silverstone Fields would be refused.

Notice had been received of Appeal on the decision on 5 High Street

b) The following applications, being outside the remit of the Planning Committee, was considered and comments would be submitted accordingly:

Application No	Details	Comments
S/2017/0316/FUL and 0317/LBC	Demolition of part of the existing boundary wall, reinstatement of external windows and doors in original openings. Repair and repointing of brick chimneys and walls and	No objection

internal refurbishment to restore farmhouse to dwelling at Catch Yard Farm farmhouse
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c) Cllr Rudland reported that the Parish Plan had now gone out to public consultation which ends on 16th April.

d) The issue of NCC land ownership had now clarified, NCC reporting that they owned no land in the village.

e) Cllr Mrs Tosh advised that a report of the meeting the previous week had now been posted on the website. She felt that this had on the whole been a very useful meeting for those who had put forward their names for a NHP Working Party and representatives of Barby and Kilsby Councils were present to expand on their experience of making a Neighbourhood Plan. Cllr Bambridge clarified following conversations with SNC Officers that they did not recommend suitable Consultants to assist with a Plan but that research with other Parishes could bring forward suitable companies. Kilsby had already provided details of the Consultants they used and passed over to Cllr Mrs Tosh much very valuable detail. Cllr Mrs Tosh had done much detailed research into Terms of Reference suitable for a Working Party which had been circulated with copies being provided at the meeting. Following very lengthy discussion it was proposed by Cllr Rudland, seconded by Cllr Mrs Branch that Cllr Mrs Tosh be appointed Interim Chair of the Working Party until such time as a Chair was formally appointed. It was unanimously **agreed**. It was **RESOLVED** by the Chair that the Terms of reference as presented be adopted. Voting was 7 in favour, 1 against – Cllr Byng not feeling able to vote on appointment of Chair of a group of which he was not a member – 1 abstention – Cllr Bambridge considered that a survey of residents' opinion should not be made until the Working Party had put together costings and outlines of advantages and disadvantages of a NHP. Copies of the Terms of Reference would be circulated to all of the volunteers.

Payments for any out of pocket expenses would be arranged between the Interim Chair and the Clerk.

f) An e mail to Cllr Bambridge from the village Preschool regarding the position on the village school sites and contact made with NCC by Matt Oakley of Radstone Childcare was read to the meeting. It had been clarified that the PC had no control over the future of these sites.

ii) A **FOOTPATHS OFFICER** report had been circulated.

iii) **HIGHWAYS** – a) No further highways issues were reported.

b) Update reports were noted.

c) The consideration of yellow lines along a section of Little London would be held over until after the opening of the new school.

d) The urban mowing programme had now been clarified with Nigel Blackwell.

e) Following the Council's concerns, the developers had been instructed to carry out remedial works on the ramp on Towcester Road.

iv) **LIGHTS** – a) No faulty lights were reported.

v) **SRA** – a) The Chair allowed Nick Ashby to speak regarding the latest SRA Committee meeting. He explained the position following the handover from the previous Chair and was working to cost out necessary works to bring the building up to an acceptable standard.

vi) **PLAY AREAS** - a) Church Street – Generally in order but reported minor works remained outstanding.

b) Old Oak – As Church Street but there were concerns about the remaining wooden fencing which was showing signs of age. It was **RESOLVED** that a quotation be sought to replace the fence to match the newer metal fence with a view to making an application for New Homes Bonus.

The Clerk would add all the minor works to the village handyman list.

	<p>vii) POCKET PARKS – a) Working Parties at both sites were operating well. The view of the volunteer groups was that they wished to stay independent of any working arrangement with the SRA. A request was made that the Events Policy time constraints be reduced to four weeks but re-consideration of this item following the last meeting was at this time outside of the Council's Standing Orders.</p> <p>viii) CIRCUIT – Cllr Bambridge reported back to the meeting on the latest meetings with the Circuit and MEPC</p> <p>ix) OTHER REPORTS a) Cllr Hart was still progressing allotment possibilities with MEPC. b) The defibrillator was now installed and fully operative. Cllr Mrs Cann undertook to carry out weekly checks. c) The village handyman situation had already been dealt with. d) It was RESOLVED not to enter the Best Village competition this year.</p>
8	The ANNUAL RISK ASSESSMENT checks were being undertaken by members.
9	CORRESPONDENCE – An anonymous letter from a resident regarding the proposed NHP was read out to the meeting. A letter from Radstone Childcare previously referred to by the village Preschool had been circulated.
10	CONSULTATION DOCUMENTS - None
11	A reminder was given to members that written nominations for Chair and Vice Chair at the May Annual Meeting of the Council were needed in advance of that meeting
10	ITEMS FOR THE NEXT MEETING AGENDA – i) Consideration of sand bag provision (from previous meeting request) ii) Village noticeboard at West End
	DATE OF NEXT MEETING – 10 th April 2017 at 8pm in the Methodist Church Room.

There being no other business, members of the public were thanked for attending and the meeting closed at 10. 13pm