

SILVERSTONE PARISH COUNCIL.

MINUTES OF MEETING HELD ON MONDAY 11th JUNE 2018 AT 8.00pm AT THE METHODIST CHURCH ROOM

PRESENT: Cllrs A Thompson (Chair), D. Bambridge, J. Laband, J. Rudland and Cllrs Mrs C. Tosh, K. Fanning and M. Webb Also in attendance L. Paice, Clerk, and 3 members of the public.

1	APOLOGIES were received and accepted from Cllrs Mrs Cann (recuperating) and P. Dunne (unwell). Members were reminded that apologies needed to be given directly to the Clerk in order that a quorum of members could be confirmed prior to the meeting. The Clerk highlighted the legal position regarding none attendance for five meetings relating to Cllr Mrs Cann where a sixth none attendance would lead to disqualification. The meeting RESOLVED to grant a dispensation to Mrs Cann to cover none attendance up to the end of the current calendar year.																													
2	CHAIRMAN'S ANNOUNCEMENTS were noted.																													
3	i) No DISPENSATION REQUESTS had been received. ii) DECLARATIONS OF INTEREST - None. iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.																													
4	It was RESOLVED that the Minutes of the Annual Meeting of the Council held on 14 th May 2018, having been previously circulated, be signed as a true record in line with Standing Orders																													
5	<p>PUBLIC TIME – At the request of a resident present the Chair RESOLVED to bring forward item Six(c) relating to the Council's consideration of replacing the bus shelter on Stocks Hill. A final estimated cost for removal, reinstatement of a suitable base and purchase and installation of a new shelter was reported as of the order of £10k, an application to be made to the New Homes Bonus fund for this project. There was lengthy discussion with various views strongly expressed. A proposition was tabled by Cllr Mrs Webb that estimates for repair be obtained which was seconded by Cllr Rudland. A counter proposition was tabled by Cllr Bambridge for a replacement shelter which, gaining no seconder, failed. There was voting on the original proposition and with six in favour and one abstention this was passed. Funding to be sought from the New Homes Bonus monies. The Clerk highlighted the fact that a 'quotation' received from the village handyman for repairs was, in fact, merely a list of materials required and three formal quotations would be needed. Cllr Rudland would seek a quotation from Adam Craig against which others would be sought. Views were expressed about the use of New Homes Bonus just because it was there and the Clerk reminded members that this money had been gained for the benefit of the village on the back of the development it had taken. Cllr Bambridge then detailed information he had gained as a District Councillor in regard to the possible position in regard to any unused monies moving forward.</p> <p>A resident asked a question about new fencing at the SRA and was advised that this was not in the control of the PC. The question should be asked of the SRA Management Committee.</p> <p>Cllr Bambridge as DISTRICT COUNCILLOR updated members as far as was possible on the progressing situation within NCC and also SNC's move away from partnership working with Cherwell. The date for proposals for a movement towards Unitary Authorities had been extended. He highlighted a report by the BBC relating to the funding of the Silverstone Heritage Experience in connection with the loan given by SNC. Auditors had registered no concerns about the validity of the loan and due diligence issues. SNC received regular updates on progress of the scheme. Cllr Bambridge was thanked for his report.</p>																													
6	The meeting having returned to its formal Agenda RESOLVED to adopt REVISED STANDING ORDERS which had been previously circulated.																													
7	<p>FINANCE – 7.1a) Payment of the following account since the last meeting was noted:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Inc VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300809</td> <td>£45.00</td> <td></td> <td>Oxfordshire PFA</td> <td>Training course</td> <td>LGA 1972 s111</td> </tr> </tbody> </table> <p>This event had in fact been cancelled and the cheque returned.</p> <p>7.1b) It was RESOLVED that the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300810</td> <td>£902.96)</td> <td></td> <td>Linda Paice</td> <td>Salary & exp</td> <td>LGA 1972 s112</td> </tr> </tbody> </table>						Chq No	Amount	Inc VAT of	Payee	Details	Power	300809	£45.00		Oxfordshire PFA	Training course	LGA 1972 s111	Chq No	Amount	Incl VAT of	Payee	Details	Power	300810	£902.96)		Linda Paice	Salary & exp	LGA 1972 s112
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	£ 76.44) £979.40			Shared exps	LGA 1972 s111
300811	£72.87		HMRC	Tax and NHI	LGA 1972 s112
300812	£367.70	61.28	Printerbase	Toner cartridges	LGA 1972 s111
300813	£36.92	6.15	TBS	Handyman materials	Open Spaces Act
300814	£295.00		Silverstone Design Solutions	News & Views	LGA 1972 s142
300815	£229.33	38.22	A H Contracts	Dog bin maintenance	Open Spaces Act
300816	£36.00		CPRE	Membership renewal	Misc Provisions Act 1976
300817	£50.00		Fields in Trust	Membership renewal	Open Spaces Act

7.2 **RECEIPTS** – £20 N & V advert; £5313.69 VAT reclaim; £5000 Taylor Wimpey re lights

7.3 Details of the Council's bank balance at 31st May were noted as £153622.13 with a chq for £7586 to the SRA still to clear.

7.4 The Clerk detailed how other Councils would be invoiced for items from Printerbase and Viking Direct now that formal PC accounts had been opened. 10% of costs would be met by the Clerk for personal use.

- 8 **REPORTS** – i) **PLANNING COMMITTEE** – a) The Chair updated the meeting on decisions made in the earlier meeting of the Planning Committee.
- b) A **NEIGHBOURHOOD PLAN WORKING PARTY** - There had been no recent meetings due to members being away. Cllr Bambridge reported on a meeting with the SNC NHP Officer and detailed a letter from her with a Service Level Agreement for signature by the Council. This would be circulated with a view to members and the NHP working Party giving any feedback in time for the July Meeting
- ii) a) The **FOOTPATHS OFFICER'S** monthly report was noted.
- b) Issues were raised regard footpaths RX3 from Old Oak Drive to the A413 and RX13 at the top of West End where a stile was reported as being dangerous. The stile by the bottom metal gate at the SRA had been previously reported as have other issues on footpaths across the SRA. These would be reported to the ROW office by the Chair and if negative responses were received he would then pursue costings for replacements to possibly be funded by the PC. Signage regarding the proper control of dogs across footpaths was noted. Cllr Webb would forward a copy of a small footpaths map for insertion in News & Views.
- iii) **HIGHWAYS** - a) Cllr Laband raised concerns about dips in the edge of the road along West End between West End Farm and Monkwood which he considered to be dangerous especially in the dark. These would be reported to Street Doctor. Large delivery lorries to Crofts Stores which were parking on Church Street were creating concerns and anticipated accidents as was parking of vehicles working on 4 Church Street where kerbs were being damaged and footpaths blocked. Both areas had double yellow lines. The latter being a planning issue would be report to the SNC Enforcement Officer.
- b) Update was given on future highways works, and traffic calming measures by the school.
- c) Feedback from Stagecoach on the bus issues in Little London had been circulated and was noted.
- d) Updates on traffic calming works by the school had been circulated and were noted.
- e) Concerns raised by a resident in Baines Close related to issues previously highlighted would be passed on to Helen Howard.
- f) Contact from a resident of the Old Woodyard regarding cycleway and footpath works was noted. Cllr Bambridge had responded in his role as District Councillor.
- g) Concerns had been raised regarding vegetation blocking the footpath along the A413 opposite Lime Kiln Close which would be reported to Street Doctor. The resident had also raised issues relating to the seat on Chapel Hill which would be passed on to the village handyman.
- iv) **LIGHTS** – a/b) No faulty lights were reported and no other lighting issues raised.
- c) A price was still awaited for LED conversions on Baines Close
- d) An order would be placed with Aylesbury Mains for LED conversion of the lights on Lime Kiln Close.
- e) All lights on Paddock Close and Lime Kiln Close were now adopted by the Council.
- v) **SRA** – a) There was no Committee Report but the Clerk would circulate the latest Minutes.
- b) The promised feedback on the SRA Management Committees stance on dugouts had not been received. The Minutes to be circulated would seem to show a change of stance on this issue.

	<p>vi) PLAY AREAS - a) Church Street - all in order with minor works carried out on one of the small items. b) Old Oak –Quotations were being progressed for replacing the surface with various wetpour style options for a decision at the next meeting. Cllrs Mrs Tosh and Mrs Webb were due to meet for a formal handover. Cllr Mrs Tosh expressed concerns that the shrub overgrowth around the area cut back some time ago now needed to be readdressed and it was RESOLVED that the contractor who did the mowing be asked to do this. Concerns regarding items found at the site back in April would be reported to the Police.</p> <p>vii) POCKET PARKS – In the absence of Cllr Mrs Branch there were no reports.</p> <p>viii) CIRCUIT- There were to be meetings later in the week.</p> <p>ix) OTHER REPORTS - a) Cllr Mrs Webb reported that due to lack of submission information from News and Views the deadline for the last edition had been missed. The items would go forward to the next edition. Suggestions for use of the phone box on High Street should be forwarded to the Clerk. b) Repair items had been ordered for the phone box and the village handyman would be asked to carry out the necessary works. There was no determination made on management arrangements. c) The update on the Stocks Hill bus shelter had already been given. d) Members were reminded to feedback to the Clerk on their inspection of the Council’s assets. e) The Clerk had been handed a formal application for co-option to the Council that evening and this would be progressed for a decision at the next meeting.</p>
9	<p>CORRESPONDENCE – a) There was no tabled and general correspondence. b) Update from SNC on Local Government Reform in Northants – Bulletin 1 had been circulated. c) An e mail from the Parishes Against Pollution group had been circulated and it was RESOLVED that the Council support the registration with the Planning Inspectorate of the group as a whole as an interested party.</p>
10	<p>CONSULTATION DOCUMENTS - Members were pointed towards the details of the NCC childrens services and centres consultation.</p>
11	<p>ITEMS FOR THE NEXT MEETING AGENDA – None requested.</p>
12	<p>As the Clerk had now received the requested response from the Chair it was RESOLVED that there was no requirement for this closed meeting item. The Clerk’s response had been officially recorded.</p>
13	<p>DATE OF NEXT MEETING –Monday 9th July at 8pm in the Methodist Church Room.</p>

There being no other business the meeting closed at 9.48pm