

## SILVERSTONE PARISH COUNCIL.

MINUTES OF MEETING HELD ON MONDAY 10<sup>th</sup> SEPTEMBER 2018 AT 8.00pm AT THE METHODIST CHURCH ROOM

**PRESENT:** Cllrs A Thompson (Chair), D. Bambridge, J. Rudland and Cllrs Mrs C. Tosh, M.J. Branch, K. Fanning and S.Williams Also in attendance L. Paice, Clerk, and 2 members of the public.

1	<b>APOLOGIES</b> were received and accepted from Cllrs P. Dunne (unwell) submitted via Cllr Bambridge, J.Laband(away)and Cllr MrsM. Webb (away) Members were reminded that apologies needed to be given directly to the Clerk in order that a quorum of members could be confirmed prior to the meeting.																																																																																																											
2	<b>CHAIRMAN'S ANNOUNCEMENTS</b> were noted.																																																																																																											
3	i) No <b>DISPENSATION REQUESTS</b> had been received. ii) <b>DECLARATIONS OF INTEREST</b> – None iii) Members were reminded of the requirement to update <b>REGISTER OF INTEREST DETAILS</b> within 28 days of any change.																																																																																																											
4	Sally Williams was welcomed to the Council as a newly <b>CO-OPTED MEMBER</b> . Her Acceptance of Office and other forms were duly completed.																																																																																																											
5	It was <b>RESOLVED</b> that the Minutes of the Meeting of the Council held on 9 <sup>th</sup> July 2018, having been previously circulated, be signed as a true record in line with Standing Orders																																																																																																											
6	<p><b>PUBLIC TIME</b> – A resident raised concerns relating to parking on both sides of Little London from the bend past the grave yard entrance round to Whittlebury Road. This was causing obstruction issues. The Council agreed to investigate yellow lining possibilities.</p> <p>Cllr Bambridge as <b>DISTRICT COUNCILLOR</b> updated members in relation to the Future Northants issues following the SNC meeting on 30<sup>th</sup> August where acceptance of the Secretary of State's invitation on forward planning towards Unitary Authorities and the importance of SNC having a seat at the table was agreed. It is expected that a Shadow Board would initially be established. He also highlighted the SNC/Cherwell split which was now under way and concerns about staff movements. Silverstone Circuit had today announced the building of a 197 bed hotel at the Circuit. The fact that Towcester Racecourse was now in administration was regretted.</p> <p>Cllr Bambridge asked that the Council again contact Les Finn in regard to the memorial and village sign works which are long outstanding.</p>																																																																																																											
7	<p><b>FINANCE</b> – 7.1a) It was <b>RESOLVED</b> that the following accounts be paid:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300829</td> <td>£1764.96) £ 40.46) <b>£1805.42</b></td> <td></td> <td>Linda Paice</td> <td>Salary &amp;</td> <td>LGA 1972 s112</td> </tr> <tr> <td>300830</td> <td>£217.50</td> <td></td> <td>HMRC</td> <td>Tax and NHI</td> <td>LGA 1972 s112</td> </tr> <tr> <td>300831</td> <td>£471.84</td> <td>78.64</td> <td>A H Contract</td> <td>Dog bin maintenance</td> <td>Open Spaces Act</td> </tr> <tr> <td>300832</td> <td>£1296.00</td> <td>216.00</td> <td>Aylesbury Mains</td> <td>Light upgrades</td> <td>Highways act</td> </tr> <tr> <td>300833</td> <td>£76.99</td> <td>3.65</td> <td>SSE</td> <td>Electricity</td> <td>Highways Act</td> </tr> <tr> <td>300834</td> <td>£375.00</td> <td></td> <td>Design Solutions</td> <td>News &amp; Views</td> <td>LGA 1972 s142</td> </tr> <tr> <td>300835</td> <td>£313.20</td> <td>52.20</td> <td>N J Blackwell</td> <td>Mowing</td> <td>Open Spaces Act</td> </tr> <tr> <td>300836</td> <td>£42.00</td> <td></td> <td>NCALC</td> <td>Training fee</td> <td>LGA 1972 s111</td> </tr> <tr> <td>300837</td> <td>£106.80*</td> <td>17.80</td> <td>GeoXphere Ltd</td> <td>Online mapping</td> <td>GPOC- NHP</td> </tr> <tr> <td>300838</td> <td>£36.54</td> <td></td> <td>Eb Brown</td> <td>Brickle materials</td> <td>Open Spaces Act</td> </tr> <tr> <td>300839</td> <td>£23.72</td> <td>3.95</td> <td>Viking</td> <td>Stationery</td> <td>LGS 1972 s111</td> </tr> <tr> <td>300840</td> <td>£368.72</td> <td>61.45</td> <td>Printerbase</td> <td>Printer toners</td> <td>LGA 1972 S111</td> </tr> <tr> <td>300841</td> <td>£360.00</td> <td>60.00</td> <td>PKF Littlejohn</td> <td>Audit fee</td> <td>Accs and Audit Regs</td> </tr> <tr> <td>300842</td> <td>£190.56</td> <td>31.76</td> <td>DNH Contracts</td> <td>Dog bin maintenance</td> <td>Open spaces Act</td> </tr> </tbody> </table> <p>*Neighbourhood Plan budget payment</p> <p>7.1b) It was further <b>RESOLVED</b> that the following payments be made under Financial regulation 6.5:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Amount</th> <th>Incl VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>300843</td> <td>£415.00</td> <td></td> <td>Robert Wilson</td> <td>Old Oak</td> <td>Open Spaces Act</td> </tr> </tbody> </table>						Chq No	Amount	Incl VAT of	Payee	Details	Power	300829	£1764.96) £ 40.46) <b>£1805.42</b>		Linda Paice	Salary &	LGA 1972 s112	300830	£217.50		HMRC	Tax and NHI	LGA 1972 s112	300831	£471.84	78.64	A H Contract	Dog bin maintenance	Open Spaces Act	300832	£1296.00	216.00	Aylesbury Mains	Light upgrades	Highways act	300833	£76.99	3.65	SSE	Electricity	Highways Act	300834	£375.00		Design Solutions	News & Views	LGA 1972 s142	300835	£313.20	52.20	N J Blackwell	Mowing	Open Spaces Act	300836	£42.00		NCALC	Training fee	LGA 1972 s111	300837	£106.80*	17.80	GeoXphere Ltd	Online mapping	GPOC- NHP	300838	£36.54		Eb Brown	Brickle materials	Open Spaces Act	300839	£23.72	3.95	Viking	Stationery	LGS 1972 s111	300840	£368.72	61.45	Printerbase	Printer toners	LGA 1972 S111	300841	£360.00	60.00	PKF Littlejohn	Audit fee	Accs and Audit Regs	300842	£190.56	31.76	DNH Contracts	Dog bin maintenance	Open spaces Act	Chq No	Amount	Incl VAT of	Payee	Details	Power	300843	£415.00		Robert Wilson	Old Oak	Open Spaces Act
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				maintenance	
300844	£552.00	92.00	2Commune Ltd	Website hosting & licence	LGA 1972 s111
300845	£84.16	4.00	SSE	Electricity	Highways Act

7.2 **RECEIPTS** – £3227.31 – Haymaker solar park annual payment; £68.94 - Blakesley PC share admin costs; £68.94 - Whittlebury PC share admin costs; £19.82 – Western Power wayleave.

7.3 The Council's bank balance at 1<sup>st</sup> August was noted as £146083.15 with earmarked funds remaining unchanged at £91140.

7.4 It was **RESOLVED** that future payments for electricity to SSE be made by Direct Debit and the requisite paperwork was completed.

7.5 The Clerk reported that the Annual Audit for 2017-17 had now been completed by PFK Littlejohn with no issues raised.

7.6 Quotations from Came and Company for insurance renewal were noted and it was **RESOLVED** that the policy be renewed with Inspire at a total annual premium of £1479.98

7.7 The Annual Finance Committee meeting would be held on 30<sup>th</sup> October in the Methodist Church.

8 **REPORTS** – i) **PLANNING COMMITTEE** – a) Cllr Mrs Tosh updated the meeting on decisions made in the earlier meeting of the Planning Committee.  
b) A **NEIGHBOURHOOD PLAN WORKING PARTY** update was given by Cllr Mrs Tosh. The group was working towards a final consultation exhibition event. Enquiries had been made in regard to a 3D model of the village to best show what plans were being suggested and formal agreement from Force India to make such a model was awaited.  
c) A copy of correspondence between Bovis Homes and Andrea Leadsom MP regarding the Catch Yard Farm development had been circulated.  
d) The following application outside the remit of the Planning Committee was considered and comments would be submitted accordingly. The Chair explained that the proposed variations related generally to internal walls:

Application No	Details	Comments
S/2018/1942/MAR	Variation of condition 1 (Plans) to S/2015/0080/MAR (Residential development of 220 dwellings - Approval of reserved matters of scale, appearance, landscaping and layout) To allow amended planning layout and include new house types following house type plot substitution at Catch Yard Farm	No objections

ii) a) There was no **FOOTPATHS OFFICER'S** report this month. An issue raised by the WI following their recent footpaths walk was noted and would be reported on Street Doctor.

iii) **HIGHWAYS** - a) A drain cover by the new entrance into Catch Yard Farm site had been damaged. Bovis Homes would be made aware of this before any report was submitted to Street Doctor.  
b) Update was given on previously reported items.  
c) SNC Enforcement Officers had determined that there was no issue relating to parking on Church Street from the No4 development site. Cllr Mrs Fanning raised serious concerns in this regarding following a near miss accident and Cllr Rudland raised issues relating to vehicles reversing into his driveway.  
d) There was further discussion in regard to the planned NCC removal of grit bins. The Clerk detailed the process which had no cost implications to the Council and it was **RESOLVED** that those bins highlighted for removal be taken over by the Council.  
e) Issues at 69 West End were being monitored by SNC  
f) A request from the Lead Safety Community Officer at Cherwell and South Northants regarding double yellow lining at the top of Little London had been circulated. It was **RESOLVED** that at this stage the Council advise that once a formal quotation had been supplied, it was not unsympathetic to the request to cover payment for such works, highlighting a section on the marked plan which already had zig zags and should not therefore be included.

iv) **LIGHTS** – a/b) No faulty lights were reported and no other lighting issues raised.  
c/d) One light had currently been converted in Baines Close, further supplies being awaited by Aylesbury Mains and a full conversion had been completed on Lime Kiln Close. Once both areas were complete the Clerk would seek an unmetered Certificate amendment from Western Power.

	<p>v) <b>SRA</b> – a) In the absence of Cllr Dunne, there was no report from the Committee.  b) A New Homes Bonus grant application in the sum of £8520 had been submitted on behalf of the Football Club for two portable dugouts.  c) There was no further feedback on the old remote control area proposals.  It was <b>RESOLVED</b> that a full update on all issues be sought from Nick Ashby in time for the next meeting.</p> <p>vi) <b>PLAY AREAS</b> - a) Church Street - A piece of damaged fencing had been replaced and there were no further issues to report. Cllr Rudland raised concerns about the amount of recent dog fouling in the area and it was suggested that a piece be submitted for the News and Views. In the meantime the SRA would be asked if the CCTV cameras might for a short period be turned to monitor the play area. Additionally Cllr Rudland would contact the village handyman for a quotation to continue the existing fencing to make the play area totally enclosed and therefore become a No Dogs area. Cllr Bambridge would highlight the issues with Environmental services at SNC.</p> <p>b) Old Oak – Cllr Mrs Tosh circulated details of quotation received for a full upgrade of the area outlining each submission and stating her preference for the Wicksteed Steel proposal in the sum of £32380 on which a saving of £2640 could be made if the Council arranged removal of the existing rubber chippings. The Clerk had made enquiries in this regard and highlighted possibilities which could work. It was <b>RESOLVED</b> that a New Homes Bonus application be made in line with Cllr Mrs Tosh’s recommendation and that Wicksteed be advised accordingly.</p> <p>vii) <b>POCKET PARKS</b> – Regular working parties continued on both sites. The new Noticeboard at Brickle now had information added and concerns at Olney Meadow relating to the steps was being addressed by the volunteers  Green Lane was now in good order and being monitored.</p> <p>viii) <b>CIRCUIT</b>- Cllr Bambridge advised that the Circuit was requesting any weather condition details members had to justify the need to cancel recent events.</p> <p>ix) <b>OTHER REPORTS</b> - a) In the absence on holiday of Cllr Mrs Webb a submission to News and Views would be collated by the Clerk and Cllrs Bambridge, Rudland and Mrs Tosh.  b) The Clerk had summarised and circulated suggestions for the future use of the telephone box and Cllr Mrs Tosh fed back on a contact made to her by a young man in the village with designs for the interior. It was <b>RESOLVED</b> that the box be converted into a book exchange which Cllr Mrs Tosh would publicise via News and Views.  c) The order for works to the bus shelter had been placed for work in September. The Clerk would follow upon this.  d)The memorial seat on Towcester Road was now installed on a newly made concrete base.  e) The Clerk had circulated an e mail in regard to a contingency plan for the role of Parish Clerk. There was some discussion on this and it was agreed that this go forward to the next meeting Agenda once members had time to deliberate.</p>
	Cllr Mrs Fanning left the meeting at 9.55pm
9	<p><b>CORRESPONDENCE</b> – a) Tabled and general correspondence was noted  b) Details of the retirement of the owner of AH Contracts and take over of some of his sites by his son was noted.  c) Notice of the NCALC Annual General Meeting on 6th October was noted and the Chairman agreed to attend on behalf of the Council</p>
10	<b>CONSULTATION DOCUMENTS</b> - NCC Draft All Age Autism Strategy
11	<b>ITEMS FOR THE NEXT MEETING AGENDA</b> – None requested.
18	<b>DATE OF NEXT MEETING</b> –Monday 8 <sup>th</sup> October at 8pm in the Methodist Church Room, there being no meeting in August.

There being no other business the meeting closed at 10.02pm

