

SILVERSTONE PARISH COUNCIL.

MINUTES OF MEETING HELD ON MONDAY 8TH APRIL 2019 AT 8.00pm AT THE METHODIST CHURCH

PRESENT: Cllrs A Thompson (Chair), D. Bambridge, J.Laband, J.Rudland, P. Woolford, Cllrs Mrs C. Tosh, S. Cann, K. Fanning, S. Williams, M.J. Branch and M. Webb. Also in attendance L. Paice, Clerk, and two members of the public.

1	No APOLOGIES were received, all members being present. Members were reminded that apologies needed to be given directly to the Clerk in order that a quorum of members could be confirmed prior to the meeting.					
2	CHAIRMAN'S ANNOUNCEMENTS were noted.					
3	No DISPENSATION REQUESTS had been received. ii) A DECLARATION OF INTEREST was made by Cllr Mrs Cann in regard to the goal posts issues at the SRA as a sponsor. Cllr Mrs Webb also reiterated her standard declaration on SRA issues as a member of the Management Committee. iii) Members were reminded of the requirement to update REGISTER OF INTEREST DETAILS within 28 days of any change.					
4	It was RESOLVED that the Minutes of the Meeting of the Council held on 11 th March and also of the Finance Committee Meeting on the 7 th March 2019, having been previously circulated, be signed as a true record in line with Standing Orders.					
5	PUBLIC TIME – No issues raised Cllr Bambridge as DISTRICT COUNCILLOR updated members on the SNC Cabinet decision to approve an NHB grant for three CCTV cameras as opposed to the funding for six which had been applied for. He gave a report of changes to the arrangements for the NCC tip in Towcester and issues that these were causing highlighting the availability of passes and/or additional green bins from SNC. Unity Council arrangements were progressing slowly and as yet there was no determination on the date of the next Election(s). Cllr Mrs Tosh asked a question regarding disposal of kitchen knives and suggestions were put forward.					
6	FINANCE – 61a) It was RESOLVED that the following accounts be paid:					
	Chq No	Amount	Incl VAT of	Payee	Details	Power
	300908	£796.59) £ 58.82) £855.41		Linda Paice	Salary SNC Legal charge	LGA 1972 s112 LGA 1072 s111
	300909	£281.81	46.97	DNH Contracts	Dog bin maintenance	Open Spaces Act
	300910	£13.32	2,22	TBS	Bags for Old oak clearance	Open spaces Act
	300911	£156.00	26.00	Play Inspection Co	Annual inspections	LGA 1972 s111
	300912	£36.00		NCALC	Training	LGA 1972 s111
	300913	£865.80	144.30	Amberol	Village planters (NHB project)	Open Spaces Act
	Direct debit	£89.93	4.27	SSE	Electricity	Highways Act
	6.1(b) It was further RESOLVED that the following accounts be paid from the Neighbourhood Plan budget:					
	Chq No	Amount	Incl VAT of	Payee	Details	Power
	300914	£1433.60	243.69	J,Rudland	Exhibition Expenses	GPOC
	300918	£357.28	46.43	J.Rudland	Exhibition expenses	GPOC

6.1c) It was further **RESOLVED** that the following payments be made under Financial regulation 6.5

Chq No	Amount	Incl VAT of	Payee	Details	Power
300915	£415.00		Silverstone Design Solutions	News & Views	LGA 1972 s142
300916	£369.36	131.56	Wicksteed Leisure	Old Oak play area adjustment	LGA 1972 s14
300917	£828.00	138.00	Les Hawkins	Olney Meadow steps – NHB project	Open Spaces Act

The Clerk reminded members that no Councillor had the power to spend money, all payments should be arranged through the Clerk on presentation of an invoice in the Council's name. Concerns relating to the use of private credit cards for Council purchases was highlighted and details of a Unity Trust Charge Card facility were outlined to the meeting. The Clerk was conscious of possible audit issues which may arise.

Cllr Mrs Tosh apologised that applications for further funding for the NHP from Locality were not yet available which had not helped the payment position but the problem was rather a case of how expenditure was incurred not from which budgeted pot of money.

6.2 **RECEIPTS** – Various News and Views advertisement payments had been received totaling £210; £90.14 each from two other Councils for shared admin costs and £357.50 from SNC for an NHB grant claim.

6.3 The Council's bank balance at 31st March 2019 was noted as £117969.89 with earmarked funds standing at £86896

6.4 Verbal information had been received in regard to the arboricultural inspection at St. Michael's Church. It was **RESOLVED** that a grant of £300 be made.

6.5 Details of mowing costs for the current season from N J Blackwell were advised and it was **RESOLVED** that these be accepted.

6.4 The Clerk updated members on the latest New Homes Bonus position and detailed claims made to date.

6.5 Section 1 of the Annual Audit return being the Annual Governance statement was duly completed and signed by the Chair.

6.6 It was noted that a VAT reclaim to 31st March 2019 in the sum of £10900 had been submitted.

- 7 **REPORTS** – i) The Clerk's report had been circulated.
- ii) **PLANNING COMMITTEE** – a) Cllr Mrs Tosh updated the meeting on decisions made in the earlier meeting of the Planning Committee and gave details of information from a resident planning development at the back of Bluebottle Cottages off Towcester Road
- b) A **NEIGHBOURHOOD PLAN WORKING PARTY** update report was given around the imminent exhibition. Thanks were recorded to the Circuit for their donation of a driving Experience to be used in a prize drawer for people completing questionnaires at the exhibition and special thanks to Bruce Eddington and Simon Lake from Racing Point for the model of the village they had made free of charge.
Cllr Bambridge made a statement to the meeting following some recent issues and exchanges of e mails which was noted by the meeting.
- iii) **SRA** – a) Latest minutes had been circulated and Cllr Mrs Fanning agreed to represent the Council at the next Management Committee meeting.
- b) There was further discussion on the issue of the **GOALPOSTS** left up on the field. It was **RESOLVED** that the football club be advised that the posts may be left in situ on this occasion until the normal removal time in advance of the cricket season but that the club then needed to come back to the Parish Council before the next football season advising how they are planning to remove and store the goalposts going forward.
- c) Issues relating to the Lease between the PC and the SRA were briefly explained and would be addressed at a future meeting.
- d) There was discussion regarding the grants received for the proposed recreational area on the old remote controlled car site and, although Cllrs Rudland and Laband were no longer prepared to progress this project, it was **RESOLVED** that the New Homes Bonus grant be held in abeyance for the time being to allow more time to consider possible clearance of the site.
- e) The meeting was made aware that a nomination to the SRA Management Committee was needed one

	<p>month in advance of the AGM. Cllr Woolford volunteered to go forward for this appointment for which he was thanked.</p> <p>iv) a) There was no report from the FOOTPATHS OFFICER this month. b) No other footpaths issues were reported. c) Cllr Laband reported that he had temporarily removed the broom for Phygtle footpath.</p> <p>v) HIGHWAYS a) Safety concerns were raised about the zig zag lines on High Street by the Junior school. The background to their none removal was explained but the concerns would be reported. b) No feedback reports were available. c) The drains blocked with debris from the Bovis Homes site had been reported to NCC. d) There were now two pavement issues by the Bovis Homes site one on each side of the road and these would be pursued with Helen Howard. e) There had been e mail exchanges regarding the planned footpath land at 4 Church Street where a grassed bank had now been created. Diverse opinions were expressed and it was RESOLVED that feedback from SNC Enforcement Officers would be awaited. f) The Police had made a request to install an ANPR camera on Church Street by West End to over events at the Circuit. It was RESOLVED that permission be given along with a suggestion that the camera be permanently left in situ. g) It was noted that the double yellow lines at the top of Little London were now in situ.</p> <p>vi) LIGHTS – a/b) No faulty lights were reported and no other lighting issues raised. c) Costings for a further light on Little London were now to hand. All members would look at the requested location and feed back to the next meeting</p> <p>vi) PLAY AREAS - a) Church Street - The annual Inspection report had thrown up one moderate risk level rating and various other smaller issues. Cllr Rudland would contact Wicksteed for an initial quotation for the necessary works. b) Old Oak- There was no actual need for an Inspection this year and one is not as yet booked going forward.</p> <p>vii) POCKET PARKS – a) All in order at both sites. Working parties continue and the NHB project on the steps and birdboxes at Olney has been completed.</p> <p>viii) CIRCUIT- Reports from Silverstone Circuits and MEPC had been circulated.</p> <p>ix) OTHER REPORTS -a) News and Views items should be submitted to Cllr Mrs Webb.. b) There was still no final decision on the High Street telephone box. c) Quotations for bus shelter works were still awaited.</p>
8	CORRESPONDENCE – a) There was no tabled and general correspondence.
9	CONSULTATION DOCUMENTS - None.
	<i>Pursuant to the public bodies (admission to Meetings) Act 1960 due to the sensitive nature of the matter next to be considered relating to SRA enhancement project members of the public and press were asked to leave</i>
10	The Chair and the Clerk outlined to the meeting the current position on the proposed SRA enhancement project and the Council's role in this. Detailed explanations were given on any NHB grant application and the ramifications going forward should the PC remain as Client for the project. After lengthy discussion on proposition by Cllr Bambridge, seconded by Cllrs Mrs Branch and with voting of ten in favour and one abstention due to a declaration of interest on SRA issues it was RESOLVED that the Council continue with its earlier meeting decision to act as Client and to progress the project through the necessary channels. It was further RESOLVED that the Council set up a Leisure Enhancement Committee at its Annual Meeting on 13 th May 2019
11	ITEMS FOR THE NEXT MEETING AGENDA – None requested
12	DATE OF NEXT MEETING – i) Monday 13 th May 2019 at 8pm in the Methodist Church Room. This being the Annual Meeting of the Council nomination papers earlier issued would be recirculated.

There being no other business the meeting closed at 10.10pm

